



BOY SCOUTS OF AMERICA  
NATIONAL CAPITAL AREA COUNCIL

## 2020 NCAC INDIVIDUAL APPLICATION PHILMONT PROVISIONAL TRIP

*Adult Advisors interested in positions on NCAC Provisional Trips  
MUST be confirmed by National Capital Area Council!  
This form may be used by Youth and Adults*

For Additional Information:  
call **Virginia Ward at 571-643-2426**  
or email [highadventure@ncacbsa.org](mailto:highadventure@ncacbsa.org)

For 2020 the NCAC is planning to offer standard and economy trips to Philmont. Please see attached explanation of the amenities offered for standard and economy. The available trip dates are:

<u>BASE</u>	<u>Expedition #</u>	<u>Depart Washington</u>	<u>Base Arrival</u>	<u>Return to Washington</u>
PHILMONT	P622	June 20/21 (Sat/Sun)	June 22 (Mon)	July 4 (Sat)
PHILMONT	P714	July 12/13 (Sun/Mon)	July 14 (Tues)	July 26 (Sun)
PHILMONT	P720	July 18/19 (Sat/Sun)	July 20 (Mon)	August 1 (Sat)

**PHILMONT:** estimated cost of **\$2550/\$2250** per person. A deposit of **\$700** (payment #1) must be made on the NCAC via credit card or echeck in order to hold each reservation. Link to site: <https://scoutingevent.com/082-28283>

### 2020 Provisional Individual Application Form: **Philmont**

**\*\* VERY IMPORTANT \*\*** The airlines **require** that we submit your *name* as it appears on a government-issued ID, e.g., Driver's License or Passport for all ticket purchases. Please give us your *name* (for example, "William J. Smith, Jr.") as it appears on your ID.

Name: \_\_\_\_\_  
(as it appears on photo ID, for airline ticket)

Expedition Number (see above) First Choice: \_\_\_\_\_ Second Choice: \_\_\_\_\_ Third Choice: \_\_\_\_\_  
 Trip Preference: \_\_\_ Standard (15 day / \$2550) \_\_\_ Economy (14 day / \$2250) Unit/Crew # : \_\_\_\_\_ District: \_\_\_\_\_  
 Street Address: \_\_\_\_\_ Rank: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 City/ST/ZIP: \_\_\_\_\_ Shirt Size: \_\_\_\_\_ Scouts must be age 14 by the date of arrival or completed 8<sup>th</sup> grade and 13 by date of participation

Email Address: \_\_\_\_\_  
 Phone Numbers: (please provide as many as possible) \_\_\_\_\_ Please describe previous High Adventure-type activity (if any)  
 Home: \_\_\_\_\_  
 Cell: \_\_\_\_\_  
 (Parent) Work: \_\_\_\_\_

By signing below, the participant agrees that s/he has read and understands & agrees to abide by the conditions set forth on page 2 of this application (attached), including: ALL travel arrangements will be made by NCAC; the payment schedule for the trip must be followed using the NCAC online payment system; the Code of Conduct (provided by Council) will be signed & returned in a timely manner and adhered to; the schedule of training sessions will be attended AS WELL AS any mandatory physical preparation hikes (Adults only).

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Signature of Parent or Legal Guardian (if participant is a youth member)

REQUIRED RESERVATION DEPOSIT - \$700

Reserve you spot online at: <https://scoutingevent.com/082-28283>

And email this form to: [highadventure@ncacbsa.org](mailto:highadventure@ncacbsa.org)

**Final trip prices will be set no later than April 15, 2020, when lodging/transportation/other costs have been determined. ALL CANCELLATIONS OF RESERVATIONS MUST BE IN WRITING. Refunds made in accordance with forfeiture schedule, including required deductions for administrative/non-refundable costs.**

The NCAC High Adventure Committee is offering two levels of service for the Council contingent trips in the 2020 season. NCAC expeditions will be offered as either a Standard trip (estimated cost \$2550/person) or an Economy trip (estimated \$2250/person) based on demand. When submitting a 2020 NCAC Individual Application Philmont Provisional Trip form, please indicate preferred DATES (in 1st, 2nd, 3rd order) and check the box for Standard or Economy as desired. Provisional participants will be offered expedition space based on requested date & cost preference. The entire contingent (2 to 4 crews) must be the same selected level of service (Standard or Economy) to allow for ground transportation, meals, lodging, etc. If the vast majority of crews (8 out of 10) select one option, it will be the only option offered for the year.

All submissions will be considered Standard **unless** the Economy selection is checked

First Choice: \_\_\_\_\_ Second Choice: \_\_\_\_\_ Third Choice: \_\_\_\_\_

Trip Preference: \_\_\_\_ Standard (15 day / \$2550) \_\_\_\_ Economy (14 day / \$2250)

The amenities or equivalents are included in each trip:

#### Standard Trip Option

- 15 Day excursion
- Three (3) days to acclimate to altitude before hitting trail
- Airfare from a local airport to western gateway city (Denver or Albuquerque)
- Luxury bus transportation to and from Philmont
- Philmont Ranch Fee
- Two nights' accommodations en route to Philmont (hotel or suite-style dorm)
- All meals from lunch on departure day through lunch on return day
- A professional tour guide to provide commentary and bring local history to life
- Guided tour of the United States Air Force Academy or National Atomic museum
- Time to explore Garden of the Gods or historic Old Town Albuquerque and Santa Fe
- Scenic rail tour on Pikes Peak Cog Railway or tram ride up Sandia Peak
- Whitewater rafting (Class III-IV)

#### Economy Trip Option

- 14 Day excursion
- Airfare from a local airport to western gateway city (Denver or Albuquerque)
- Luxury bus transportation to and from Philmont
- Philmont Ranch Fee
- One night accommodations en route to Philmont (hotel or suite-style dorm)
- All meals from lunch on departure day through lunch on return day

The National Capital Area Council High Adventure Committee each year offers the opportunity for individual Scouts and Venturers to form into Provisional crews for trips to National High Adventure bases. Depending on the number of applications received, provisional participants may be matched with unit crews on a space available basis.

For the summer of 2020, NCAC has several expeditions available. ALL TRIPS will gather in Washington, D.C. area, and travel as a contingent group together at all times. Travel arrangements may involve airline flight, chartered coach, or passenger van. **THERE WILL BE NO POSSIBILITY** for Unit-Crews or individuals to travel independently. ALL arrangements will be made by NCAC.

All requests for spaces on these trips must be submitted by the parent or guardian of a Scout or Venturer, and requests for more than one participant from the same family must be submitted separately. Applications for entire Unit, Patrol, or Crew groups **will not be accepted** using this application. Youth spaces will be filled on a “first come/first served” basis.

Deadline: One provisional crew is available. If insufficient provisional applications are received, it will become a unit-based crew and provisional youth will be added to an existing unit-based crew if space is available.

A deposit of **\$700** (payment #1) must be made on the NCAC website via credit card or echeck in order to hold each reservation. Link to payment site: <https://scoutingevent.com/082-28283>. Follow-on payments #2, #3 and #4 will be made on the NCAC website via credit card or echeck at the same link provided for the deposit.

Additional paperwork will be forthcoming from Council upon acceptance of the application. This will include, but not be limited to, A Code of Conduct agreement which will need to be read & signed by both the participant and Parent/Guardian before being returned to Council; an application for Campership assistance with the fee in cases of need; a calendar of events including all training sessions and opportunities put on by the High Adventure Committee; and any additional forms required by the trip coordinators.

<b>Payment Schedule:</b>	
<u>PAYMENTS</u>	<u>PAYMENT DATE</u>
\$700 deposit	1) by June 15, 2019
\$700	2) on November 1, 2019
\$700	3) on February 1, 2020
\$450/\$150 (estimate)	4) on May 1, 2020

***In the event a participant is unable to attend a trip and a replacement cannot be identified, NCAC will issue a refund, less any direct costs already paid to other parties by NCAC and an administrative fee equal to 15% of the total fees due as of the time of receipt of this request, based on the payment schedule. Direct costs include, but are not limited to, Philmont participation fee, airfare, and ground transportation and touring costs. See Request for Transfer or Refund form for more detail.***

There will be a series of training sessions and additional opportunities, primarily focused on the adult Advisors but open to the youth Crew Leader if s/he has been selected. The final dates and locations of all sessions will be announced by Council.

- November 17, 2019 Sunday Philmont Orientation - Advisors, youth and parents invited to hear description of Philmont overview and expectations. 1 pm to 5 pm Location TBD
  - January 12, 2020 Sunday Philmont Crew Fundamentals - Adult advisors & crew leaders (if selected) should attend 1 pm to 5 pm Location TBD
  - March 14, 2020 Saturday Philmont Skills Training - Adult advisors & crew leaders (if selected) 9 am to 4 pm Location TBD
  - March 22, 2020 Sunday Philmont Advisor Hike I - **Mandatory** 10 mile hike for all adult advisors 9 am to 4 pm Catoclin Mountain Park, Thurmont, MD
  - March 28, 2020 Saturday Philmont Advisor Hike II - **Mandatory** 10 mile hike for all adult advisors 9 am to 4 pm Catoclin Mountain Park, Thurmont, MD
- (NOTE: All advisors must successfully complete one hike on either of these two dates)
- June 6, 2020 Saturday Final Contingents Transportation Meeting - One adult advisor per crew must attend 9 am - 11 am MSSC



# National Capital Area Council 2020 Philmont Participant Information

**REQUIRED RESERVATION DEPOSIT - \$700**

Pay your deposit online at: <https://scoutingevent.com/082-28283>

And email this form to: [highadventure@ncacbsa.org](mailto:highadventure@ncacbsa.org)

The airlines require that we submit your *name* as it appears on your Driver's License, Passport, or Military ID for all ticket purchases. Please give us your *name* (for example, "William J. Smith, Jr.") as it appears on your identification documents:

Name: \_\_\_\_\_ Date of Birth\*: \_\_\_\_\_  
(As it appears on your ID, for airline ticket)

Address: \_\_\_\_\_ Rank: \_\_\_\_\_ M \_\_ F \_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Unit: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
(Please print *clearly!*)

Shirt Size: \_\_\_\_\_

**Uniform Requirement: Each participant must travel in complete BSA field uniform (Scout/Venture Shirt, scout pants/shorts (scout socks are required if scout shorts are worn), belt, and boots or shoes.)**

Please check the trip on which you are participating, and sign and date below to indicate that you have accurately filled this information sheet out and that you have read and understood the payment, uniform, and training information and requirements that have been provided to you.

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Participant: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

\*must be age 14 by the date of arrival or completed 8<sup>th</sup> grade and 13 by date of participation. NO EXCEPTIONS

**NATIONAL CAPITAL AREA COUNCIL  
HIGH ADVENTURE CONTINGENT TRIPS  
PARTICIPANT CODE OF CONDUCT & STATEMENT OF UNDERSTANDING**

All youth and adult participants are selected to represent the National Capital Area Council (NCAC) based on their qualifications in character, camping skills, physical and personal fitness, and leadership qualities. Therefore, all youth participants & their parents or guardians, as well as all adult participants, are asked to sign the Code of Conduct & Statement of Understanding as a condition of participation, with the further understanding that serious misconduct or infraction of established rules and regulations may result in expulsion, at the participant's expense, from the Philmont Contingent before or during the trip. Ultimately, we want each participant to be responsible for his or her own behavior. A participant will only be dismissed or sent home from the trip when absolutely necessary for the good of the crew or for a serious violation of the Code of Conduct.

**STATEMENT OF UNDERSTANDING:**

I understand that NCAC will be making financial commitments on my behalf for the trek fee, pre-trip expenses, and airfare. I agree to pay according to the payment schedule for the trip, and I understand that withdrawal from the Contingent will not be considered unless I and my parents communicate in a signed letter to NCAC explaining reasons; and a refund of any portion of the total fee will be done according to the forfeiture schedule specified by NCAC for this trip.

**CODE OF CONDUCT:**

- My Contingent's adult leadership is responsible for the supervision of the Contingent's members in respect to maintaining discipline, security, and conduct. They are expected to guide the Scouts to a manageable trek for all members. Each crew will follow the guidelines of the Scout Base. I will support my Contingent's adult leadership and follow their instructions.
- The Scout Oath and Law will be my guide throughout the trip.
- I will set a good example by keeping myself neatly dressed and presentable. (The Official Scout Uniform and Contingent identifying items are the only acceptable apparel at designated times, including during travel.)
- I will attend all scheduled programs and trainings and participate as required.
- I will work in cooperation with my other crew members and leaders.
- I understand that no one will separate from the Contingent during the trip. We will all travel together, stay together while en-route, and return together.
- The Buddy System will be used at all times.
- I understand that the purchase, possession, or consumption of alcoholic beverages or illegal drugs by any participant whether youth or adult is prohibited.
- Serious or repetitive behavior violations including use of tobacco, alcohol, drugs, dishonesty, cursing or fighting may result in expulsion from the Contingent or serious disciplinary action including loss of privileges.
- Serious violations of this Code may result in expulsion from the Contingent at the participant's own expense (no refunds will be provided).

I certify that I have read the Statement of Understanding and agree to abide by the conditions in the Code of Conduct as a participant in the crews attending the National Capital Area Council Contingent Trip.

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Participant name Signature Date

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Parent/Guardian name Signature Date