



2019 NCAC UNIT APPLICATION PHILMONT Unit Contingent Trip

For Questions: Contact Virginia Ward 571-643-2426 vward@masonlive.gmu.edu

Form revised: 26 July 2018

If your **NCAC-registered Unit** is interested in reserving space for **one complete crew** to attend Philmont Scout Ranch in the **Summer of 2019**, fill in and drop off or email this form to highadventure@ncacbsa.org.

NCAC Unit-Crew contingent spaces will be awarded by blind lottery drawing from among *all requests received by the specified date*, and the results will be emailed to the Units with the number of spaces awarded.

- Units *may request* more than one crew; however, 2nd and subsequent crews will be awarded after all lottery participants have received spaces, and only in the case of a trip not being filled.
 - **Any applications received outside the stated dates will be placed on a crew or the waiting list on a first come first serve basis.**
- NCAC Unit-Crews will meet and travel AS A GROUP to and from Washington, D.C. area, all travel by air flight and chartered coach.
- **THERE WILL BE NO POSSIBILITY** for Unit-Crews or individuals to travel independently. ALL arrangements will be made by NCAC.
- Crews joining the NCAC Unit-Crew Contingent meet at the designated departure airport in order to travel as a Contingent group.

For 2019 the NCAC is planning to offer standard, economy and super economy trips to Philmont. Please see attached explanation of the amenities offered for standard and economy trips. The available trip dates are:

<u>BASE</u>	<u>Expedition #</u>	<u>Depart Washington</u>	<u>Base Arrival</u>	<u>Return to Washington</u>
PHILMONT	P624	June 22/23 (Sat/Sun)	June 24 (Mon)	July 06 (Sat)
PHILMONT	P708	July 06/07 (Sat/Sun)	July 08 (Mon)	July 20 (Sat)
PHILMONT	P715	July 13/14 (Sat/Sun)	July 15 (Mon)	July 27 (Sat)

PHILMONT: estimated cost of **\$2450 (Standard - 15 day trip) or \$2150 (Economy - 14 day trip) or \$1900 (Super Economy – Sleeping on Floor of Kiva)** per person. Each crew has space for ten (10) scouts, plus two (2) adult Advisors.

PLEASE NOTE THE FOLLOWING REQUIREMENTS AND RULES FOR NCAC UNIT-CREW PHILMONT CONTINGENTS:

- Youth must be registered in BSA and be age 14 by the date of arrival or completed 8th grade and 13 by date of participation. One adviser must be at least 21 years of age; the second adviser must be at least 18 by arrival at Philmont and registered in BSA.
- Crew size must be between 7-12 participants (including adult advisors).
- Each crew must have two adult advisors, provided by the Unit, and may have a maximum of four, except that each Unit-Crew must have more youth participants than adults.
- *No monies are due at time of email request.* However, each participant is responsible for the full cost once they join the crew (by submitting their individual information).
- The *estimated* cost is **\$2450 (15 day trip) or \$2150 (14 day trip) or \$1900 (Super Economy) per person**; the final budget amount will be set in the spring of 2019.
- A non-refundable deposit of **\$700 per person (payment #1)** will be required on November 1, 2018, along with a confirmation of the number of spaces reserved and names of participants.
- Each participant will be expected to adhere to the NCAC payment schedule in order to retain their reserved space, and to comply with the NCAC Code of Conduct. Furthermore, all Advisors will be expected to participate in ***ALL*** of the NCAC training sessions & successfully complete the advisor hike.

NCAC 2019 Unit-Crew Contingent Crew Reservation Request for:

Unit Type/Number: _____ District: _____

Requested By: _____

Address: _____

City/ST/ZIP: _____

Home Phone: _____

Work Phone: _____

Email Address: _____

Desired Expedition Number: 1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____

Trip Preference: _____ Standard (15 day / \$2450) _____ Economy (14 day / \$2150)
 _____ Super Economy (sleeping on floor / \$1900)

PLEASE PRINT ALL INFORMATION CLEARLY

SPACES
REQUESTED

**E-mail this form to
NCAC:**
highadventure@ncacbsa.org
by October 15, 2018
**Unclaimed slots will be
turned back to Philmont**

The NCAC High Adventure Committee is offering three levels of service for the Council contingent trips in the 2019 season. NCAC expeditions will be offered as either a Standard trip (estimated cost \$2450/person), an Economy trip (estimated \$2150/person) or Super Economy (\$1900 per person) based on demand. When a unit submits their information to the lottery on the 2019 NCAC UNIT APPLICATION PHILMONT Contingent Trip, please indicate preferred DATES (in 1st, 2nd, 3rd order) and check the box for Standard, Economy or Super Economy as desired. Units will be offered expedition space based on lottery position, requested date & cost preference. The entire contingent (4 or 5 crews) must be the same selected level of service (Standard, Economy or Super Economy) to allow for ground transportation, meals, lodging, etc. If the vast majority of crews (16 out of 18) select one option, it will be the only option offered for the year.

All submissions will be considered Standard unless the Economy or Super Economy selection is checked

First Choice: _____ Second Choice: _____ Third Choice: _____

Trip Preference: ____ Standard (15 day / \$2450) ____ Economy (14 day / \$2150) ____ Super Economy (Sleeping on floor / \$1900)

The following amenities or equivalents are included in each trip:

Standard Trip Option

- 15 Day excursion
- Three (3) days to acclimate to altitude before hitting trail
- Airfare from a local airport to western gateway city (Denver or Albuquerque)
- Luxury bus transportation to and from Philmont
- Philmont Ranch Fee
- Two nights' accommodations en route to Philmont (hotel or suite-style dorm)
- All meals from lunch on departure day through lunch on return day
- A professional tour guide to provide commentary and bring local history to life
- Guided tour of the United States Air Force Academy or National Atomic museum
- Time to explore Garden of the Gods or historic Old Town Albuquerque and Santa Fe
- Experience a performance by a Native American dance team
- Scenic rail tour on Pikes Peak Cog Railway or tram ride up Sandia Peak
- Whitewater rafting (Class III-IV)

Economy Trip Option

- 14 Day excursion
- Airfare from a local airport to western gateway city (Denver or Albuquerque)
- Luxury bus transportation to and from Philmont
- Philmont Ranch Fee
- One night accommodations en route to Philmont (hotel or suite-style dorm)
- All meals from lunch on departure day through lunch on return day

Super Economy

- 14 Day excursion
- Airfare from a local airport to western gateway city (Denver or Albuquerque)
- Bus transportation to and from Philmont
- Philmont Ranch Fee
- One night accommodations en route to Philmont (in sleeping bags on the floor of Kiva)
- Fast food meals from lunch on departure day through lunch on return day

2019 NCAC Philmont Contingents

CORRESPONDENCE AND PAYMENT DATES

By Sept 1, 2018	E-mails sent to Crew Contacts indicating whether reservation obtained or on waiting list.
October 1, 2018	Deposit of \$700 per person (payment #1) with individual information forms is required to confirm reservation on council contingents.
October 15, 2018	E-mails sent to Crew Contact(s) on waiting list if deposits not received from crews with reservations.
November 1, 2018	Crews receiving offers from waiting list as of October 15, 2018 have deposit of \$700 per person (payment #1) due with individual information forms.
November 15, 2018	Payment #2 of \$700 per person due from all participants.
February 1, 2019	Payment #3 of \$700 per person due from all participants.
April 30, 2019	Payment #4 of \$350 (Standard - 15 day trip) or \$50 (Economy -14 day trip) (approximate) per person due from all participants.

Reservations that are not confirmed by deposit of \$700 per person by October 1, 2018 will be offered to units on waiting list, which will have until November 1, 2018 to pay \$700 per person deposit and provide individual information forms.

November 1, 2018 If all crews are not filled, offer(s) will be made to additional crews on the waiting list.

In the event a participant is unable to attend a trip and a replacement cannot be identified, NCAC will issue a refund, less any direct costs already paid to other parties by NCAC and an administrative fee equal to 15% of the total fees due as of the time of receipt of this request, based on the payment schedule. Direct costs include, but are not limited to, Philmont participation fee, airfare, and ground transportation and touring costs. See Request for Transfer or Refund form for more detail.

TRAINING EVENTS

November 11, 2018	Orientation - Advisors, youth and parents invited to hear description of Philmont experience & ask questions Location and exact times TBD
January 20, 2019	Philmont Crew Fundamentals - Adult advisors & crew leaders (if selected) should attend Location and exact times TBD
March 2, 2019	Skills Training (all high adventure bases) - Adult advisors & crew leaders (if selected) 9 am to 4 pm Location TBD
March 10, 2019 Sunday	Advisor Hike #1 - Mandatory 10 mile hike for all adult advisors 9 am to 4 pm (All advisors must successfully complete one of the Advisor Hikes)
March 16, 2019 Saturday	Advisor Hike #2 - Mandatory 10 mile hike for all adult advisors 9 am to 4 pm (All advisors must successfully complete one of the Advisor Hikes)
June 1, 2019	Final Contingents Transportation Meeting - One adult advisor per crew must attend 8-11 am (location TBD)

INDIVIDUAL FORMS REQUIRED

As noted above, individual information forms must be received with the non-refundable deposit of \$700. A Code of Conduct is also required.