



Trail to Eagle Update for Troop Leaders

Western Shore District Advancement Committee



Purpose

- This brief will provide a review of:
 - Proper procedures for routing the ESSP Proposal and ESRA
 - Lessons learned from review of WSD ESSP Proposals
 - New advancement requirements for the rank of Eagle
 - Common errors made on the ESRA



District Advancement Committee and the Eagle Scout Advancement Process

District Advancement & Recognition Committee

- Chairman: Joe Mortensen
- Recognition Chairman: Terry Wilt
- Merit Badge Dean: Robbie Miller
- District Eagle Representatives
 - Joe Essex: 303,561, 1785
 - Ed Zumstein: 429, 777, 1792, 2777
 - Howard Pinnell: 407, 451, 2819
 - Henry Stevens: 903
 - Jim Tomasic: 413, 428, 793, 1849
 - Mike Pendry: 347, 430,
 - Gerald Cullins: 422, 1789
 - Winnie Neimi: In Training
 - Joe Mortensen; 420, 1203, 1634, 1684


District Eagle Representative (DER) Duties

- POC for Eagle Scout advancement questions.
- Review, counsel, and approve ESSP.
- Review ESRA and coordinate submission to NCAC for pre-BoR verification.
- Notify Troop of NCAC verification.
- Participate on ESBOR.

Any Volunteers?



Important Project Info

- Project must be the Scouts work
- Project Proposal must be approved **before** the project is started by:
 - The Troop (Unit Leader **and** Committee Chair)
 - Beneficiary
 - District Eagle representative
- Project Coach? 

NCAC Eagle Scout Procedures Guide

Eagle Scout Service Project Coach Application
Use of this form is determined by the local council. See back page for additional information.

(Please type or print.)
Name LAST FIRST MIDDLE INITIAL Unit type (Troop, Team, Crew, or "N/A") Unit No.
Address _____ BSA member ID No. _____
City _____ Council _____
Email _____ District _____
Phone Home () State _____ Zip _____
Cell () District _____ Work () _____
Current Scouting position(s) _____ Youth Protection Yes No
To qualify as an Eagle Scout service project coach, you must:
• Be registered with the BSA Council of America in any adult position.
• Be knowledgeable about the Eagle Scout service project process.
• Be willing to work with and coach Scout-age youth.
• Be an Eagle Scout Service Project Coach or have completed the educational presentation, as determined by your council advancement committee.
• Be approved as an Eagle Scout service project coach, as determined by your council advancement committee.

As an Eagle Scout service project coach, I agree to:
• Follow BSA policies and procedures as directed in the Eagle Scout Service Project Workbook and in section #1 of the Guide to Advancement.
• Follow BSA Youth Protection policies at all times.
• Use the BSA method of making adult decisions, logic, and common sense to help the candidate make wise decisions.
• Help the candidate develop the correct plan by discussing strengths, weaknesses, and risks without delaying changes, withdrawing approval, or taking any other such divisive action.

Describe your experience or training relevant to serving as an Eagle Scout service project coach.

Experience working with Scout-age youth:

Experience managing or organizing projects or assisting others to do so:

Other applicable training and experience (teaching, coaching youth):

Signature: _____ Date: _____
Signature: _____ Date: _____
Signature: _____ Date: _____

It takes time to get a project approved



District Eagle Representative will look for

For the proposal to be approved, it must show the following:

1. **The project provides sufficient opportunity to meet the Eagle Scout Service Project requirement.** The [Scout] must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school, or your community.
2. **It project appears to be feasible.** The [Scout] must show the project is realistic for you to complete.
3. **Safety issues will be addressed.** The [Scout] must show you have an understanding of what must be done to guard against injury, and what will be done if someone does get hurt.
4. **Action steps for further detailed planning are included.** The [Scout] must make a list of the key steps you will take to make sure your plan has enough details to be carried out successfully.
5. **The [Scout] is on the right track with a reasonable chance for a positive experience.**



Fundraising

- **NOT** the project / how the Scout will show leadership
- Preference is for the beneficiary to pay the full cost of the project
 - If the Beneficiary conducts a fundraising event to pay for the project, the Scout does not have to submit a fundraising application
- A fundraising application is not required if funds are provided by:
 - The Troop
 - The Charter Organization
 - The Scout's immediate family
 - Families of Scouts in the Troop
- Fundraising application is required if raising more than \$500 and it must be approved by council **PRIOR** to the fundraising event.



Lessons Learned

- Read the Guide to Safe Scouting
- Call “Miss Utility” **BEFORE** you dig
- Consider using pop-up canopy’ s to protect volunteers from the sun / rain
- Water available for volunteers
- Have a written safety brief with cue cards
- Map out / label the work area
- Caution tape
- Available bathrooms
- Call ahead to de-conflict schedules
- Conduct a meeting with helpers **BEFORE** the work day
- Pay the electric bill
- Have a communications plan **and a** contingency plan
- Consider the time of year / weather
- Expect the unexpected.. be flexible

The Requirements for Eagle - #3



Emergency Preparedness OR
Lifesaving



Environmental Science OR
Sustainability



Cycling OR
Hiking OR
Swimming



Citizenship in the
Community,
Nation &
World



Family Life*



Personal Fitness*



Personal
Management *



Cooking



First Aid



Camping



Communications

- Earn a total of 21 merit badges (10 more than required for the Life rank).
- Some merit badges have mandatory time requirements:
 - [Camping](#) – 20 days and nights of camping.
 - [Family Life](#) – 90 days doing household chores.
 - [Personal Fitness](#) – 12 weeks of an exercise program, plus a physical and a dental visit.
 - [Personal Management](#) – 13 week budget.
 - ***Don't wait until age 17 years-9 months to start.***
- Only one MB may be used where alternatives are available. Any additional alternative required MB counted as an optional MB.
- Candidates for Star & Life, in the selection of “any four” or “any three” respectively, of the MB required for Eagle, any choose from all listed, including where alternatives are available. ([Guide to Advancement 7.0.4.5](#)).
- When completing the ESRA, the scout must choose which merit badges will count as “required” and which as “optional”.
- On the ESRA the elective merit badges should be listed in chronological order. ([NCAC Eagle Scout Procedures Guide](#))



The Requirements for Eagle - #3

- Completion dates matter
 - Verify that the information on the “Blue Card” matches:
 - ESRA
 - Internet Advancement
 - A current Internet Advancement Summary report **MUST BE** submitted with the ESRA

A common summer camp MB gotchya...
Completion of the First Aid MB **IS** one of the Wilderness Survival MB requirements, **not** a prerequisite. The First Aid MB **MUST BE** completed **BEFORE** completion of the Wilderness Survival MB.



Requirement #3 - Merit Badges

REQUIREMENT 3. Earn a total of 21 merit badges (required badges are listed). List the month, day, and year the merit badge was earned.

MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.
1 CAMPING			*8 ENVIRONMENTAL SCIENCE OR SUSTAINABILITY					
2 CITIZENSHIP IN THE COMMUNITY			9 FIRST AID					
3 CITIZENSHIP IN THE NATION			*10 CYCLING OR HIKING OR SWIMMING					
4 CITIZENSHIP IN THE WORLD			11 PERSONAL MANAGEMENT					
5 COMMUNICATION			12 PERSONAL FITNESS					
6 COOKING			13 FAMILY LIFE					
*7 EMERGENCY PREPAREDNESS OR LIFESAVING			14					

*Cross out badges not earned. If a crossed-out badge was earned, it may be reentered in 14 through 21.

The Blue Card is THE OFFICIAL record. Be sure that the dates in Internet Advancement match the dates on the Blue Cards. If not, the ESRA will be returned to the Troop.



The Requirements for Eagle - #4

- *While a Life Scout, serve actively in your unit for a period of six months in one or more of the following positions of responsibility* ([Eagle Scout Rank Application 2016 Printing](#)):
 - **Boy Scout troop.** Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, or outdoor ethics guide.
 - **Lone Scout.** Leadership responsibility in your school, religious organization, club, or elsewhere in your community.
 - **Varsity Scout team** - Captain, co-captain, program manager, squad leader, team secretary, Order of the Arrow team representative, librarian, historian, quartermaster, chaplain aide, instructor, den chief, webmaster, or outdoor ethics guide.
 - **Venturing crew/Sea Scout ship** - President, vice president, secretary, treasurer, quartermaster, historian, den chief, guide, boatswain, boatswain's mate, yeoman, purser, storekeeper, or webmaster.



The Requirements for Eagle - #4

- The time for this requirement does not have to be continuous, nor does it even have to be with the same Troop!
 - Example 1: Scout serves 2 months after making Life, then takes 6 months off to participate in a sport
 - Example 2: Scout moves to a new town and takes time to find a new troop
- Time may not be done concurrently
 - You may not hold 2 positions at the same time for 3 months and call it good.



The Requirements for Eagle - #4

- **Order of the Arrow Representative**
 - OA Rep requires a letter from the WSD OA Chapter Advisor (Mr. Rob Little) documenting the Scouts Leadership participation.
- **Outdoor Ethics Guide – Leave No Trace Training**
 - Leave No Trace Trainer / Outdoor Ethics Guide requires completion of BSA approved LNT Training.
 - **BSA Leave No Trace 101.** The course is designed to help youth and adults at all program levels understand the general principles of Leave No Trace and how to apply them in the general BSA outdoor program
 - **BSA Leave No Trace Trainer Course.** This **16-hour, overnight course** trains interested individuals **ages 14 and older** to serve as Leave No Trace Trainers.
 - Completion of this course or another recognized Leave No Trace Trainer course is required for a youth to hold the Boy Scout/Varsity Scout Outdoor Ethics Guide position of responsibility in his unit.
 - Outdoor Ethics guide may only be used as a position of responsibility beginning 1 Jan 2016. Before 1 Jan 2016 use Leave No Trace Trainer.

A copy of the Scouts certification **MUST BE** submitted with the ESRA if using LNT/OEG to satisfy the leadership requirement



The Requirements for Eagle - #5

- While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the **Boy Scouts of America**.) A project proposal must be approved by the organization benefiting from the effort, your **Scoutmaster** and unit committee, and the council or district before you start. You must use the *Eagle Scout Service Project Workbook*, BSA publication No. 512-927, in meeting this requirement. (To learn more about the Eagle Scout service project, see the *Guide to Advancement*, topics 9.0.2.0 through **9.0.2.16**.)

Scouts **MUST** use the current workbook when planning began.
Workbook is available at [Scouting.org](https://www.scouting.org).



ESRA Lessons Learned

...and the council or district before you start. You must use the Eagle Scout Service Project Workbook, No. 312927, in meeting this requirement.

Project name: _____

Date project finished

Month	Day	Year			

Grand total of hours: _____ (from Eagle Scout Service Project Workbook—for statistical purposes only)

REQUIREMENT 6. Take part in a unit leader conference.

Date conference was held

Month	Day	Year			

Note: In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.

CERTIFICATION BY APPLICANT. On my honor as a Boy Scout, Varsity Scout, Venturer, or Sea Scout, all statements on this application are true and correct. All requirements, with the exception of my board of review, were completed prior to my 18th birthday.*

Signature of applicant _____ Telephone _____

Date

Month	Day	Year			

*Or the date established by an extension of time granted by the National Council (see the Guide to Advancement, section 9.0.4.0). The completion date does not apply to Scouts registered beyond the age of eligibility as provided for in the Guide to Advancement, section 10.0.0.0.

UNIT APPROVAL (personal signatures required)

Signature of unit leader _____ Telephone _____
Scoutmaster, Coach, Advisor, or Skipper

Date

Month	Day	Year			

Signature of unit committee chair _____ Telephone _____

Date

Month	Day	Year			

BSA LOCAL COUNCIL VERIFICATION. According to the records of this council, the applicant is a registered member of this unit and this application is approved as accurate.

Signed _____ Position _____

Date

Month	Day	Year			

REQUIREMENT 7. Successfully complete an Eagle Scout board of review.

The applicant appeared before the Eagle Scout board of review on this date, and this application was approved.

Date

Month	Day	Year			



Life Purpose Statement

- Submitted with the ESRA.
- A “Statement of your ambitions and life purpose”.
 - List of positions held in in which the scout demonstrated leadership.
 - Religious institution
 - School
 - Camp
 - Community
 - Or other organizations
 - Include honors and awards received during this service.



Pre-Board of Review Records Verification By Council

- The Scout submits completed ESRA, ESSP workbook, Scout Handbook and original Blue Cards to the Unit (maybe Eagle Mentor, Scoutmaster, Advancement Chair or Unit Committee Chair).
- Troop reviews all material and submits the signed ESRA (Scout, Unit Leader, Unit Committee Chair), Statement of Ambitions and Internet Advancement Summary report, District Eagle Representative (DER). DER may request additional information. ([NCAC Eagle Scout Procedures Guide](#))
- DER reviews the ESRA and additional documents, confirms information and ensures that the ESRA has been properly completed.
- DER or unit submits the ESRA to NCAC for pre-BOR verification.
- If DER receives NCAC verification and ESBOR authorization, DER will forward to the unit.
- ESBOR must be completed within 3 months of the Scout's 18th Birthday without approval from NCAC.

ESRA **MUST** be reviewed by the DER, submitted, and pre-verification completed by NCAC **BEFORE** the EBOR can be scheduled.



Questions?