**Troop Annual Planning Tips**

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| This is a continuity page for planning and creating the Troop's annual plan. Add tips if you see anything missing.  Annual Planning Meeting   * Set expectations--business meeting, not social hour * Review PLC vision and goals * Decide who should be represented (minimum recommendation is for SPL/ASPL/PL/Guides) * Typically runs 4 hours (break up with lunch and/or activity)   Pre-planning data gathering   * Bring PLC Vision and Goals * Get and pre-load Fairfax **holiday/break schedule** * **Troop activity history** * **OA Ordeal Dates** * **NCAC/District Activities** * **Major Religious Holidays** (depending on the religious orientation of your troop) * Woodson, Robinson, Lake Bradock, Annnadale **Homecoming weekends** (improve your chance of having older scouts attend events if you deconflict) * Football and Marching Band schedules   Activities/Events to include, consider, and/or work around   * Monthly themes (48 themes from BSA Program Features) \*\*Consider where new scouts will likely be in their advancement and the new 2016 rank requirements * Have one of the month's campouts include cultural meals (create variety and recognize diversity) * Three Courts of Honors (Sep, Jan, May) * Ski Trip * High Adventure * Charter Org Clean-ups * Service Projects * Food Drives * Monthly PLC Meetings * Camporees * Family Picnic (usually Sep) * Annandale - North Springfield Little League (ANSLL) Opening Ceremony (end-Mar/first-Apr) * Mulch Flyer distribution (2nd half of Jan) * Mulch Distribution (2nd half of Mar) * Troop Elections (Oct/Apr) * Introduction to Leadership Skills for Troops (ILST) (right after elections) * New PLC Takeover dates (Mid Nov/Mid May) * School Holidays (and other significant days like Mother's Day) * Webelos Scout recruiting events   + Elem School back to school   + Winter campouts   + Rock climbing   + Webelos troop meeting visits * OA Elections * OA Ordeal * Impeesa National Youth Leadership Training (NYLT) Dates * Major religious holidays (those where scouts can't or aren’t likely to participate) * Life-to-Eagle Seminars * New Scout Campout (early Apr) * Church Activities (e.g. Bethlehem Walk, Bethlehem breakdown) * Retirement Home visit * Troop Treats [www.trooptreats.com](http://www.google.com/url?q=http%3A%2F%2Fwww.trooptreats.com&sa=D&sntz=1&usg=AFrqEzdO6zQAPOGzgsjSYzFaUCmc7U4P0Q) (early Dec) * Summer camp for following year—three considerations for troop presentation and vote * High Adventure—likely already planned with assigned dates * Next year’s annual planning conference date * Next year’s idea collection meeting   Events to consider/load for Scouters   * Wood Badge Weekends * Major Training opportunities (Basic Leadership/Outdoor Leadership) * Committee Meetings * SMC Meetings * Round Tables * Quarterly parent meetings * University of Scouting Dates * Friends of Scouting Golf Tournament * Friends of Scouting presentation Jan CoH |