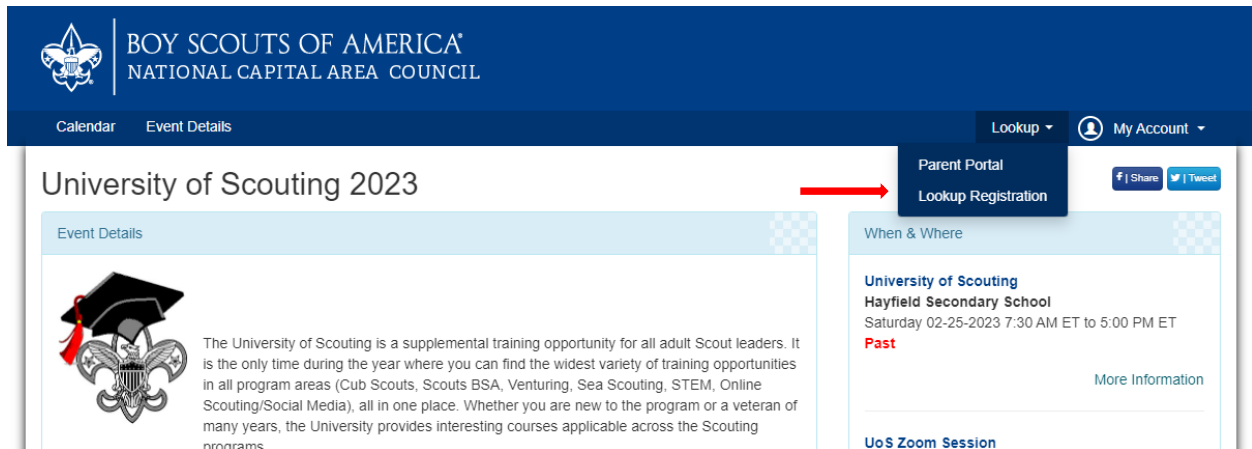# How to Access Your Event/Course History in Black Pug

Have you ever been frustrated trying to track down the list of courses from an event that you attended last year or even several years ago?
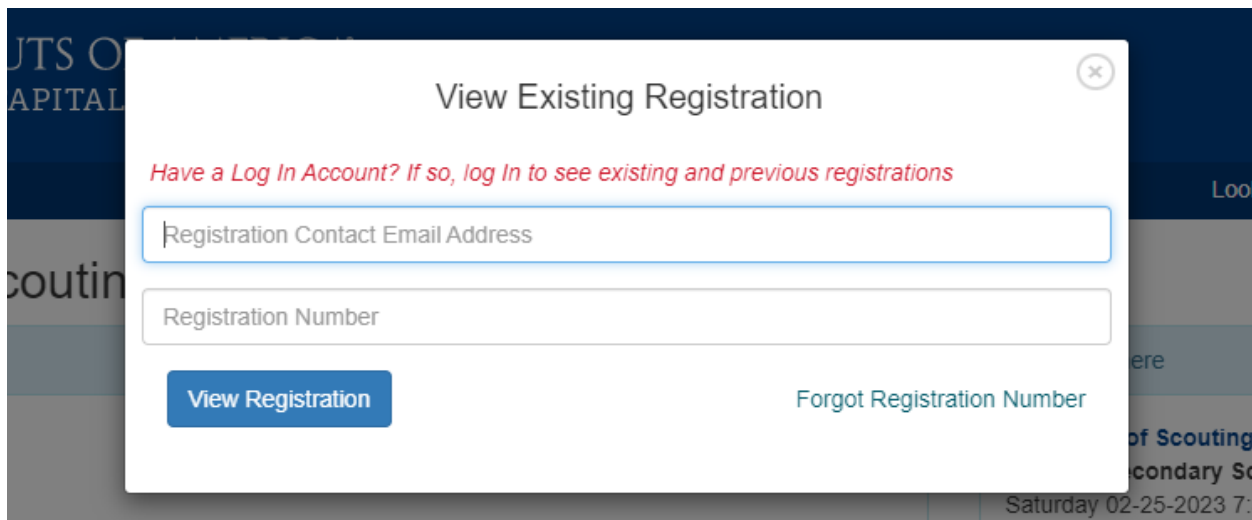
The following steps can be used to access your registration and course history in NCAC's Black Pug online registration system.

1. Access the registration page for any NCAC event - this example uses the University of Scouting registration page that can be accessed by going to https://www.ncacbsa.org/UOS
2. Scroll to the bottom of the main page and select "**2023 Registration Page**".
3. At the top of the right side of the registration page, click on "**Lookup**" to display the drop-down menu, then select "**Lookup Registration**".

4. If you know your registration number for a specific event, you can enter here along with the email address used for the registration, then select "**View Registration**". The details of your registration for that event will be displayed (personal, payment, and if applicable, your course information).
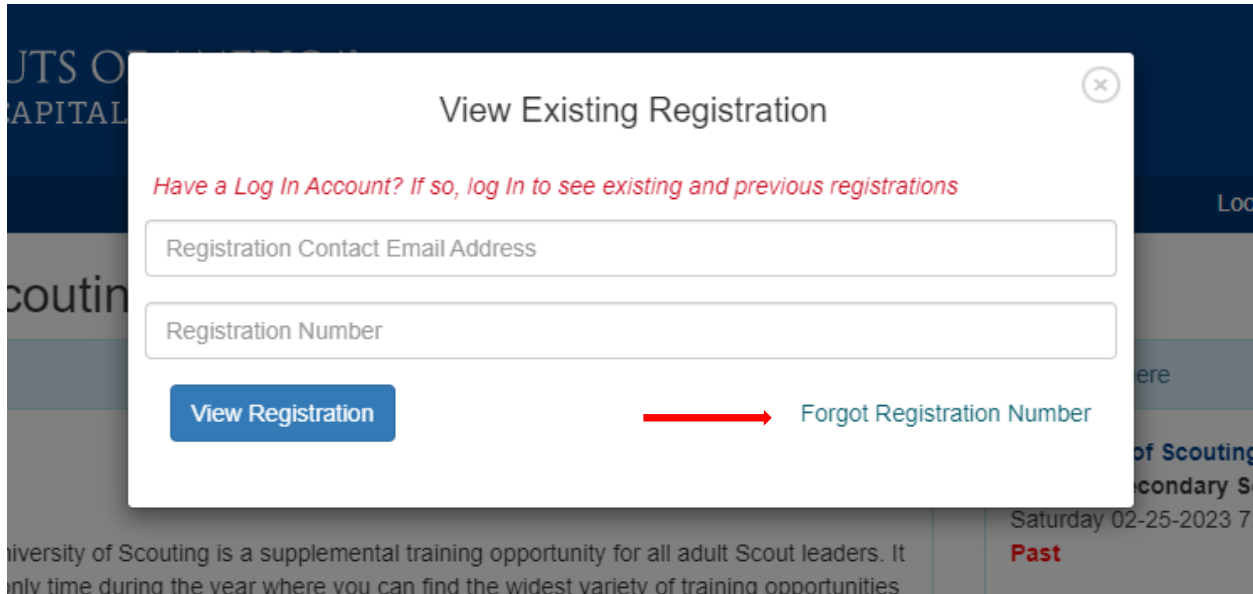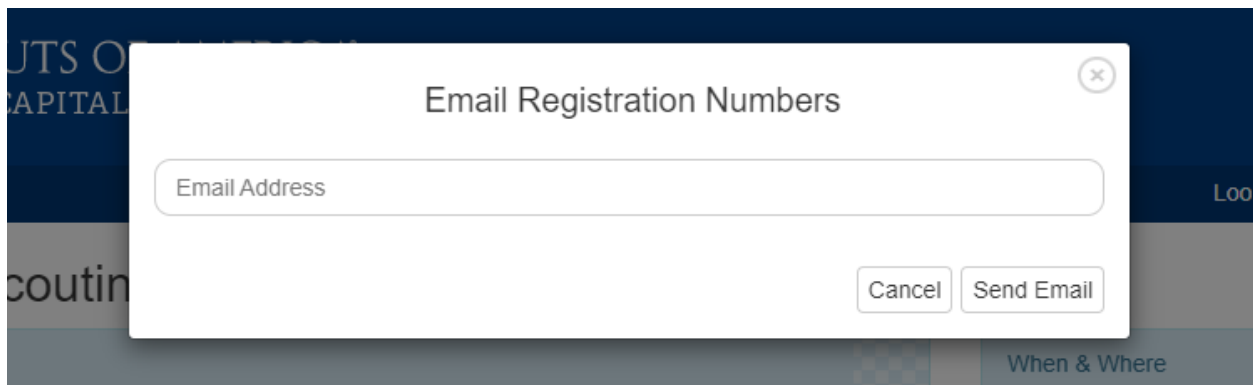
How to Access Your Event/Course History in Black Pug

But what if you don't remember your registration number or you would like information on an event that you attended years ago? The following steps will help you locate those details.

1. In the "**View Existing Registration**" dialog box, select the "**Forgot Registration Number**" link in the bottom right corner.

2. Enter your email address (the one that you used during registration) and select, "**Send Email**".

3. The system will send an email listing of all events associated with that email address from 2016-present. The email will be sent from nationalcapitalareacouncil@247scouting.com with the subject line "**National Capital Area Council Scouting Event**". If you do not see the email in your inbox, check your spam folder.

The list contains the registration numbers (as blue hyperlinks), the registration date, and the name of the event. If you select one of the blue hyperlinks, you will be taken to your individual registration for that event. In the case of the University of Scouting or College of Commissioner Science, this information can be used to build your course history if you are missing any of the records from past years. This information is particularly useful for tracking degree progress.