

2022

**CHAIN BRIDGE DISTRICT
LIFE TO EAGLE GUIDELINES**



2022 Edition:

This edition of the ***CBD Life to Eagle Guidelines*** reflects relevant BSA policies and publications in effect as of April 1, 2022. It also contains explanations, interpretive information and suggestions intended to help Scouts avoid common errors that could delay their progress along their path to Eagle rank.

Because BSA policies change from time to time, Scouts should work closely with a Unit Eagle Advisor to ensure they are following the latest policies and procedures governing the Life-to-Eagle process.

Many Scouters support the Life to Eagle process in the Chain Bridge District. Special recognition is given to:

Richard Meyers, Chain Bridge District Eagle Chair
The Chain Bridge District Eagle Board
Eagle Advisers and Project Coaches in CBD troops, crews, and ship

These dedicated adult leaders contribute their valuable time and patient assistance to help Life Scouts attain the highest rank in Scouting.

Eagle Pledge

**On my honor as an Eagle Scout,
I promise to work to better Scouting in my Troop and
to influence all Scouts for greater advancement and participation.
I will conduct myself in a manner fitting and proper
for one of this high rank.
I will do my best, to give leadership in service whenever I can.
This I promise to do always.**

LIFE TO EAGLE GUIDELINES
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WHAT'S IT WORTH?

The Eagle Badge - the highest rank a Scout can earn. What is it worth? How valuable will your Eagle badge be to you?

Think back to when you first became a Scout. Remember the skills you learned for each rank and your rededication to the Scout Oath and Law each time you advanced. Think of the hard work and service you have given to your troop and community.

Will your Eagle badge be worth just the 30 bucks charged at the Scout Shop? Certainly not! Your Eagle Badge will be priceless. It represents everything you learned and all that you did to achieve this goal.

Look ahead. You now stand at the peak of a mountain as an Eagle Scout. But in the distance stands another mountain ... and below is the trail to your future. As you trek along that trail, and the years roll by, make certain you can always truthfully say, "I have done my best."

Chain Bridge District Life to Eagle Guidelines

As a Life Scout you have reached a high place in the ranks of Scouting. One more push and you will be soaring as **an Eagle**. Statistics show that for every hundred Scouts who join, only one or two become an Eagle Scout. But earning Eagle rank is not the end. You will find many wonderful opportunities in your future life, and your status in Scouting will be recognized again and again. Remember: “Once an Eagle - Always an Eagle!”

1. THE PATH TO EAGLE

In order to advance to the rank of Eagle, a scout must complete all requirements of tenure, Scout spirit and activity, merit badges, positions of responsibility while a Life Scout. And you must plan, develop, and give leadership to others in a service project and have a Scoutmaster Conference (See Appendix A for Eagle Rank Requirements).

Eagle candidates should have most of their required merit badges completed before beginning their Eagle service project. The Eagle service project puts to use the skills and experience you have learned along your trek to Eagle. Some Scouts have completed their Eagle project, and then find they cannot complete all the required merit badges before they turn age eighteen. Sadly, these Scouts are not eligible for Eagle.

Scouts are encouraged to store their advancement records in a safe place. Keep track of rank, blue merit badge and merit badge presentation cards. Store them in plastic baseball card holders in a notebook.

Troops and other units must use a BSA approved internet application (e.g., Scoutbook or Internet Advancement) to report all advancement events. Eagle candidate's advancement records in BSA's advancement database will be compared with the advancement information recorded on the Scout's Eagle Scout Rank Application (ESRA), and if discrepancies are found, they must be resolved before the Scout can have his/her Eagle Board of Review.

If a Scout participates in more than one troop/unit during his/her Scouting career, he/she should ask his/her previous troop/unit to provide a written/printed transfer record as soon as possible. The transfer record information will then be entered by the new troop/unit using Scoutbook or Internet Advancement.

2. **EAGLE SERVICE PROJECT PROPOSAL AND PROJECT PLAN DEVELOPMENT**

A. Eagle Scout Project Guidelines:

Like the ranks of Star and Life, the Eagle rank requires volunteer service work. However, to earn Eagle, a Scout must plan and lead a service project. While a Life Scout, you must conduct and give leadership to others in a service project that benefits a charitable, educational, community, religious, or governmental organization. The project must be of real value, but does not have to create a tangible artifact or environmental change.

You must use the BSA Eagle Scout Service Project Workbook to plan and document your Eagle project. The current version of the Eagle Project Workbook is dated January 2021 (revision 2021c), but new versions of the workbook are issued from time to time. To be safe, Scouts should check the BSA forms webpage (<https://www.scouting.org/resources/forms/>) and download the workbook pdf file from there. In selecting a project remember:

- 1) The project must conform to the wishes and regulations of those for whom the project is undertaken.
- 2) You will use the leadership skills you have learned in Scouting and will:
 - a) Develop a project concept and discuss it with the sponsor, your unit leader and your Eagle Advisor or Project Coach;
 - b) Prepare a Project Proposal and obtain all required approvals;
 - c) Prepare a Plan that describes the many preparation steps and activities that must be taken to ensure your project is successful;
 - c) Demonstrate leadership while conducting the project. At least two others must be part of the Scout's work crew, but most projects will involve more than just two;
 - d) Complete a write-up of what was done and get final project approvals.
- 3) Finding a qualified sponsor is important. An Eagle Scout's service project must benefit a charitable, school, community, religious or governmental organization. It may not benefit any BSA organization or property associated with BSA. For-profit schools and certain other businesses may sponsor an Eagle project, provided the project primarily benefits the community. An Eagle project cannot be a fund-raiser for any organization.
- 4) Projects that are pre-planned by others are not acceptable. To qualify as an Eagle Project, you must actively plan what will be done, organize the work and direct execution of the project.
- 5) The project must go beyond normal or routine labor or maintenance. There is no minimum number of volunteer hours that must be spent on an Eagle Project, but it

should represent the candidate's best possible effort. The "Goldilocks Principle" applies: The project should be of sufficient magnitude and complexity to challenge the Scout to demonstrate his/her planning and leadership skills, but the project should not exceed the ability level of the individual Scout to plan and accomplish required tasks within a reasonable time-frame.

- 6) You must accept sole responsibility for planning and managing your Eagle Project. You cannot share this effort with another Scout. The project must be yours alone.
- 7) All work on the project must be done while you are a Life Scout and before your 18th birthday. Time extensions may be granted under rare circumstances that are beyond the control of a Scout (refer to the Guide to Advancement).

NOTE: Your project proposal must be approved by the benefiting organization, your Scoutmaster, your troop committee, and your District Eagle Representative **before you begin work**. You may accept funds for procuring materials, equipment, supplies or services needed to carry out the project from your family and the project sponsor, your BSA unit or Chartered Organization, or the parents of other Scouts in your unit. Fundraising from others is permitted, but if the amount required exceeds \$500, an Eagle Scout Fundraising Application must be approved by the National Capital Area Council at least two-weeks in advance. Projects that require less than \$500 from outside donors still requires careful planning as documented in the Eagle Scout Service Project Workbook Proposal and in the final Plan. Additional information is available in the Fundraising Application section of the NCAC *Eagle Scout Procedures Guide*.

B. Resources:

You are not alone in your path to Eagle. Many people and tools are available to help. Be resourceful and take advantage of these opportunities. Your troop/unit is your first source of information and guidance. It is highly recommended that every unit have one or more trained adult Eagle Advisors to help Scouts navigate the Life-to-Eagle process and serve as their Eagle Project Coach. Numerous published books, pamphlets, and on-line resources also are available. Key to all of these is your Boy Scout Handbook and the Eagle Scout Service Project Workbook. Members of the District Eagle Board also are available to provide information and guidance. When you have questions, be safe, not sorry. Contact your unit or District advancement experts.

Every Eagle Project must have a sponsor. Many community organizations need help from time to time, and some frequently rely on Scout Eagle Projects. Look for organizations that are active in areas that interest you, and explain that you would like to conduct an Eagle project that would benefit them. Potential sponsors include:

- 1) Troop/Unit charter organization
- 2) Schools (public, non-profit and even for-profit schools are eligible)
- 3) Churches/Synagogues/Mosques
- 4) City/County/Regional Parks and Recreation Departments
- 5) State and National Parks

- 6) Historic Organizations
- 7) Conservation Organizations
- 8) City/County Government Offices and Departments
- 9) Fire/Police/Law Enforcement Departments
- 10) Hospices and Nursing Homes
- 11) Salvation Army and other Social Service Organizations
- 12) Libraries and Museums
- 13) Children's Homes
- 14) Groups Providing Services for Disabled or Disadvantaged Persons
- 15) Veterans Organizations
- 16) Civic Clubs
- 17) Red Cross
- 18) Hospitals

NOTE: Beware of blood drive and race water station projects. Projects that are pre-planned by the beneficiary, do not permit a Scout to demonstrate the planning, organizing, and leadership skills necessary for an Eagle Project.

C. Project Ideas:

When seeking a service project, start by brainstorming. List as many projects as you can. Then review the list for the ones of most interest to you. Select a project that will have value and provide service you can be proud to have performed. The project does not have to be an original idea, but it must be planned, directed, and carried out by you. Once you have an idea of what you want to pursue you should approach the appropriate organization.

Some examples of service projects are:

- 1) Train students as audio-visual aides for a school and arrange for a large number of hours of work.
- 2) Organize a bicycle safety rodeo. Set up a series of stations to demonstrate safety procedures and skills. Train scouts as inspectors and judges.
- 3) Create or maintain nature trails.
- 4) Set up a used toy collection and repair service and donate toys to school for handicapped children.
- 5) Construct storage shelving in a church.
- 6) Paint house numbers on curbs (check local ordinances).
- 7) Check the condition of all street signs in a town and report those that were missing, turned wrong, or could not be read (or paint street name on curb).
- 8) Horticultural improvements to a historical site.
- 9) Fingerprint small children.
- 10) Clothing and equipment drive for homeless shelter.
- 11) Braille Trail (trail signs that describe surroundings).
- 12) Wheel chair miniature golf course.
- 13) Band concerts and visiting with nursing home residents.
- 14) Clean up picnic area.

- 15) Park improvements.
- 16) Church, school, or community landscaping.
- 17) Campsite restoration (not belonging to BSA).
- 18) Nature or bridle trail construction or restoration.
- 19) School or church garden.
- 20) Historic restoration.
- 21) Pond or river cleanup.
- 22) Creek cleanup and analysis of water.
- 23) Erosion control.
- 24) Planting seedling trees.
- 25) Clean graffiti from rocks.
- 26) Establish fish habitat.
- 27) School bird sanctuary.
- 28) Retaining walls.
- 29) Replace board walk at nature center.
- 30) Playground playhouse.
- 31) Playground equipment.
- 32) Playground sandboxes for church.
- 33) Shelves and toy boxes for church nursery.
- 34) Benches and trash boxes.
- 35) Bird nesting boxes.
- 36) Bunk beds in camp cottages (not belonging to BSA).
- 37) Amphitheater lectern and benches.

NOTE: (See Appendix B for more ideas)

D. Preparing Your Project Proposal:

It's wise to discuss possible project ideas with your unit Eagle Advisor/Project Coach before approaching potential sponsors. Once you have a good idea, and an interested sponsor, you're ready to start work on the Project Proposal section of the "Eagle Scout Service Project Workbook" (See Appendix C). As you start to work on your Eagle project proposal, please note the following important recommendations:

- Use a computer (if possible). Obtain and use a fillable pdf version of the workbook and then enter all information using a computer. Computerized data entry will ensure that (1) your information is clear and legible, and (2) the information can be edited and revised easily.
- Start a Daily Project Log in which you record all of the time you spend planning and conducting your Eagle project. Don't wait until the day of your project to start tracking the time,
- Read the entire "Eagle Scout Service Project Workbook." It has important guidance on how to get started and what to do, step-by-step. The "Message to Scouts and Parents or Guardians" is especially important.

Project Proposal. The Project Proposal includes the following major sections:

- 1) Contact Information. Start by filling in the contact information for yourself and the adult leaders who will supervise your efforts to plan, develop and execute the project. You will need to communicate with them several times and it will save time to have this information in one place for easy reference.

- 2) Project Proposal. Your project proposal is a very important document. You don't need to do a lot of the detailed planning yet, but you must record enough information so that your unit leaders and the sponsoring organization clearly understand what it is you propose to do.
 - Description and Benefit. For your Project Proposal, you will record a short description of the project and explain how it will help the project beneficiaries. Be sure to upload photos that relate to your planned project
 - Leadership. You will describe the approximate number of helpers that will work on the project and how you plan to recruit them.
 - Materials. You also will record an initial list of the materials needed to conduct your project.
 - Supplies, Tools and Other Needs. Describe the supplies, tools and other needs (e.g., parking, postage, services, etc.) that will be needed to accomplish your project.
 - Permits and Permissions. If your project requires permits or permissions from other groups or agencies, note them here. While your sponsor organization does not formally approve your Final Plan, they do have a right to review your Final Plan, and they could demand changes before the project is done. Please record "Sponsor Review of Project Plan" in the text box and be sure to give your sponsor a copy of BSA publication 510-025, *Navigating the Eagle Scout Service Project* (Included at the end of the Project Workbook and Appendix N of this document).
 - Preliminary Cost Estimates. Record the estimated costs for materials, supplies, tools and other items. Note that all donated items have value, so provide an estimated value for everything that will be used for your project.
 - Project Phases. Perhaps most important, list the main steps or phases required to prepare for and accomplish your project. Preparation steps may include acquisitions, communication, recruitment, and training activities.
 - Logistics. Describe acquisition and transportation activities that will be required.
 - Safety. Describe any risks or hazards that could arise during the course of your project. Explain what you will do to ensure these risks are avoided or minimized.
 - Plan Preparation. Describe what you intend to do to further develop important details of your detailed Project Plan. Include the date you expect to complete your Plan for review by your project sponsor.

- Signatures. Before you get signatures on your proposal, you should **show it to your unit Eagle Advisor or Project Coach** and ask for their comments and suggestions. You can benefit from their experience and advice and avoid problems that other Scouts have encountered. Make edits and changes to your proposal as appropriate and then obtain approval signatures by:
 - a. Your unit leader.
 - b. Your unit committee representative. In some cases, this could be your unit Eagle Advisor/Project Coach. As noted above, **you should show a draft version of your proposal to your Eagle Advisor/Project Coach before getting signatures**.
 - c. An authorized representative of the project beneficiary. Be sure to give your sponsor a copy of BSA publication 510-025, *Navigating the Eagle Scout Service Project* (Appendix N).
 - d. Your District Eagle Board member. Note that this must be the last person to sign approval of your Project Proposal.

NOTES TO SCOUTS: **Remember that you may not begin to implement your project until all approval signatures have been obtained. Scouts who violate this requirement will be asked to select a different Eagle project.**

Minor changes to your project may be made after your Proposal was approved, but these changes should be discussed with your Eagle Advisor/Project Coach. If major or significant changes are needed that affect your project goals or activities, the level of effort required, or the benefits derived from the project, then you may have to revise your proposal before you proceed. Your Eagle Board of Review will consider whether your project was successful and could decline to approve your advancement if the project you performed is not the project that was approved.

NOTE TO APPROVERS: Your approval of the Eagle Service Project Proposal indicates that you consider the project to be appropriate and the Scout is capable of accomplishing the work with sufficient effort. Once the proposal is approved, it normally is not subject to reconsideration or re-approval. Note that the project beneficiary should review the Scout's Project Plan (see below). **If the beneficiary determines that the Scout's Plan is not adequate, the beneficiary can require that changes be made before the project can proceed.**

E. Project Plan:

The introduction to the Project Plan states:

A Scout who is prepared will complete the project plan, and then review it with the designated project coach before carrying out the project. ... A project coach's involvement

and review of your project plan is optional, but it can help you avoid many problems or mistakes. This can also improve your chances of passing the Eagle Scout board of review. ... You should also show your project plan to your beneficiary prior to carrying out your project. ... Remember, the project beneficiary has the authority to require and approve a project plan.

Your Project Plan should be developed in sufficient detail to ensure that all necessary resources will be available, all project participants will have effective leadership, all potential risks will be managed safely, and all project objectives will be accomplished. Also, remember to record the time you spend planning your project in your Daily Project Log.

1) The **Project Plan** Includes:

- Cover Page. Record your name and the planned start and finish dates for your project.
- Proposal Comments. Describe any comments you received from those who reviewed and approved your Project Proposal.
- Changes. If minor aspects of your project have changed, you will describe the changes and how they might affect the benefits that were expected.
- Present Conditions. Describe the present situation and any obstacles that must be overcome. Include photos of existing conditions in the workbook or as attachments.
- Project Phases. Describe in detail the various steps and phases needed to prepare for and accomplish your project. Remember the 5 Ps: Proper Preparation Prevents Poor Performance. The Preparation Phase is critical for a successful project.
- Work Process. You can't be everywhere at once, so describe the work crews and crew leaders (your management team) who will help run your project. Everything that needs to be done should be described here. Attach drawings, sketches, maps, tables and other reference documents that will help you implement your project.
- Permits and Permissions. Even if you do not need permits or permissions from other organizations, you should indicate when you plan to submit your detailed Project Plan to your sponsor for review.
- Materials. Prepare a detailed list of required materials, their costs and sources. All materials have a value that should be estimated, even if the materials are donated.
- Supplies. Prepare a detailed list of required supplies, their costs and sources. All supplies have a value that should be estimated, even if the materials are donated.
- g. List all tools that will be needed. Be sure to read the BSA guidelines for SAFE Project Tool Use (See Appendix M).
- Other Needs. Other services or conditions to support the project.

- Expenses and Revenue. This is a summary table that compares the costs and donations expected for your project.
- Leadership. Describe how you will demonstrate leadership. List each task that needs to be done, the skills required and whether the task will be done by a youth or adult members of your crew. Record the number of helpers needed, and the number you have recruited. Describe how your helpers and crew leaders will be trained, how you will communicate with them, and the role of each crew leader.
- Logistics. Describe your transportation plan, tool management plan, how food and restrooms facilities will be managed.
- Safety. Carefully consider all potential dangers, and describe what you will do to manage those risks.
- Contingencies. Describe situations that could delay or cancel your project and any contingency plans you have established.
- Coach's Comment. Describe the comments you received from your project coach.

NOTE TO COACHES: Project Coaches should apply proactive and positive adult association to encourage and motivate Scouts to prepare adequate Project Plans. **If the Scout does not prepare an adequate Plan, and the project result is equivocal, his/her Eagle Board could determine that the candidate failed to satisfy the planning requirement for his/her Eagle project.**

- 2) The Eagle Scout Service Project Fundraising Application. The cost of an Eagle Project should not be burdensome for a Scout or his/her family. In addition to the project beneficiary, monetary and material support may be provided by relatives, the Scout's unit and other unit members and the unit's chartered organization. You also are free to solicit donations from businesses and other organizations, provided the total amount raised does not exceed \$500. Fundraising in excess of \$500 requires completion of the Eagle Scout Service Project Fundraising Application and prior approval by NCAC at least two-weeks before fundraising begins. The form may be completed, scanned and emailed to NCACEagleFunds@Scouting.org, or it may be mailed to the Marriott Service Center (9190 Rockville Pike, Bethesda, MD 20814). In no case, may the purpose of an Eagle Scout Service Project be to raise money for the benefitting sponsor,

3. **PROJECT MANAGEMENT AND DOCUMENTATION**

Before you conduct your Eagle project, you should review your Project Plan to make sure all preparation phases have been accomplished, including training and coordination with the benefitting sponsor. Remember to record all the time you spend working on your project in your Daily Project Log. Be sure to assign someone to take photos of project activities, and use a sign-in sheet with categories for Scouts, other youth, adult Scouters, and other adults.

Project Report. After the project, the last step is to complete the Eagle Scout Service Project Report in your workbook. The report consists of:

- **Project Execution.** Record the date your project began and ended. This is the time when the project work was accomplished.
- **Project Description.** Record a brief description of your project as it actually was performed. In addition, describe what you did after your proposal was approved to complete the planning process including how you communicated your Project Plan to the project sponsor. Your Eagle Board will review this part of the report to confirm that you satisfied the planning portion of the Eagle project requirement.
- **Observations.** Describe aspects of your project that went well and aspects that were particularly challenging.
- **Changes.** Describe any parts of your project, as completed, that were different from what you had proposed in your Project Proposal and Project Plan. Sometimes changes are made because the original plan could not be implemented. Sometimes there are changes to improve the original plan. Describe the impacts (positive or negative) of any changes that occurred.
- **Leadership.** Describe how you demonstrated leadership in planning and conducting your project. What was most difficult? Most rewarding? What did you learn about leadership? How were your leadership skills enhanced and strengthened?
- **Materials, Supplies and Tools.** Describe any shortages or excesses with regards to materials, supplies or tools. How did you respond and what impact did this have on your project?
- **Service Data.** Document all volunteer time devoted to your project, listing volunteers by name and the date(s) they worked. This should be included as an attachment to your workbook report. Use your Daily Project Log to record all the time you spent planning and carrying out the project. Then tabulate the number of volunteers (Scouts, other youth, adult scout leaders, and other adults) and the total time they spent.
- **Funding.** Describe your fundraising efforts, how much was collected and how much was spent. If there were there excess funds or materials, confirm that they were returned to the project sponsor. How were volunteers and donors thanked?
- **Photos and Other Documentation.** Organize an attachment that displays photos of "before", "during" and "after" conditions. Attach letters, handouts, work logs, receipts, and other documents that relate to the work that was done.
- **Candidate's Promise.** Read, sign and date the candidate's promise.
- **Completion Approvals.** Obtain approval signatures from an authorized representative of the benefitting organization and your unit leader.

4. **EAGLE APPLICATION & VERIFICATION**

Once your Eagle project is done *and* you have satisfied the requirements for merit badges and positions of responsibility, it's time to work on your Eagle Application. As of this writing, the February 2020 version of the Eagle Scout Rank Application (ESRA) should be used (see Appendix D). However, a new version of the ESRA will be issued in calendar year 2021. To be safe, Scouts should check the BSA forms webpage (<https://www.scouting.org/resources/forms/>) and download the application file from there. If in doubt, please consult with your unit Eagle Advisor.

If possible, please use a computer to enter information so it is clear and legible. Collect and organize all your personal advancement records, and get copies of your Scoutbook or Internet Advancement history report from your unit Advancement Coordinator. Please prepare a preliminary draft of your application for review by your unit Eagle Advisor.

Here is the information you need to record:

Biographic and Historic Information:

Record your full name (including middle name) as you want it to appear on your Eagle Certificate. Use upper and lower case characters - not all caps. Fill in your biographic and Scout history information in the spaces provided. Check your Individual History Report and original advancement records to record the required dates and answers.

NOTES: The application has a space in the top right corner to record your Scout Personal Identification Number (PID). This is the number on your Scout registration card. It's not essential, but record this number if you know it.

The date you first became a Scout is the date you submitted your application, not the date you earned the rank.

Requirement #1 -- Be active for at least six months as a Life Scout:

Units may establish "Reasonable Expectations" for "activity" by a Scout. If possible, discuss this during your Life rank Board of Review. In any event, make sure you know what your unit requires.

Requirement #2 -- Character References:

Requirement #2 on the Eagle Application Form indicates that Scouts must demonstrate they live by the principles of the Scout Oath and Law in their daily life. Provide a list of names, addresses, phone numbers and email addresses of individuals who know you personally and are willing to provide a recommendation on your behalf. These references should include: Parents/Guardians, Religious references, Educational references, Employment references (if any), plus two others. Talk with each person you list to make sure they are willing to provide a

positive statement on your behalf. If you do not have an employer, record N/A. If you do not have a religious reference, you should list a parent or guardian.

Note that you **cannot** be involved in transmitting any of the reference correspondence. The references statements are confidential and their contents will not be disclosed to any person who is not a member of the Eagle Board of Review. Your Troop Eagle Adviser / Project Coach should prepare, and transmit a reference request to everyone listed on your Eagle Application. The requests may be emailed or mailed, but if Postal mail is used, a stamped, self-addressed return envelope should be included for return of the reference statement.

The reference letters should be returned and presented to the Chairman of the Eagle Board for review prior to the start of the Eagle Board of Review. **The reference letters should be destroyed after the (favorable) Eagle Board meeting, and they should never be given to NCAC, the Scout or their parents.**

Requirement #3: -- Merit Badges:

NOTE - The following text is accurate as of the date written. In 2022, a new Eagle-required merit badge (Citizenship in Society) will be issued and will be required to Earn Eagle rank as of July 1, 2022. Consult with your Eagle Advisor for the latest information.

A Scout must earn and list a total of 21 merit badges on the Eagle application. Start by recording the required Eagle merit badges, indicating the date earned and unit number. Note that three of the required badges offer choices. For badge #7, you may choose to earn Emergency Preparedness or Lifesaving. For badge #8; you may choose Environmental Science or Sustainability. For badge #10, you may choose Cycling, Hiking, or Swimming. Be sure to cross out the badges not used. If you earned more than one of the alternative required badges, record the additional badge(s) as optional badges starting with badge #14.

The other optional merit badges reported should be those you earned to achieve Star and Life rank. List them **in order of date earned** and indicate the complete date (month, day, and year) earned and you unit number when you earned the badge. Please note that all completion dates will be examined to confirm that:

- 1) No merit badges were earned before you earned Scout status;
- 2) At least four Eagle required merit badges were earned for the Star rank, plus two others, for a total of six merit badges; and
- 3) At least three additional required merit badges were earned for the Life rank, plus two others, for a total of five additional merit badges.

Be sure to record the **earned date** as shown on the Merit Badge Card, not the date on the Merit Badge Presentation Card. The dates will be validated by your unit Eagle Adviser/Coach and your District Eagle Board representative.

Requirement #4 -- Position of Responsibility:

While a Life Scout, serve actively for a period of at least six months in one or more positions of responsibility. The positions include:

Scout Troop – Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, outdoor ethics guide.

Venturing Crew – President, vice president, secretary, historian, den chief, treasurer, guide, quartermaster, chaplain aide, outdoor ethics guide.

Sea Scout Ship – Boatswain, boatswain’s mate, purser, yeoman, storekeeper, crew leader, media specialist, specialist, den chief, chaplain aide.

Indicate the position(s) held and complete dates. Do not count time in a leadership position before the date you received Life rank or after the date you sign the Eagle application. You must have served in the position(s) for at least a total of six months while a Life Scout, but the time need not be continuous. It’s OK if there is a period when you did not hold a leadership position as long as the total of active and satisfactory service equals at least six months.

Note that every unit has the ability to establish minimum performance standards for Scouts serving in positions of responsibility. If you do not satisfy these standards, you may not receive full credit for the time you held the position, and that could become a big problem if you are nearing age 18. Make sure you understand what is expected by your unit, and confirm you are on track to receive full credit for your service time.

Requirement #5 -- Eagle Service Project:

Requirement #5 of the Eagle Application requires that you plan, develop, and give leadership to others in a service project helpful to a religious institution, school, or community organization (See Appendix C).

Record the name of your Eagle project, the beneficiary, the total number of volunteer hours worked by you and all other participants, and the completion date (the date when the project work was completed). This information should match what you recorded in your Eagle Project Workbook.

Requirement #6 -- Unit Leader Conference:

You must participate in a conference with your unit leader, and it is essential that this occur **at least one day before your 18th birthday!** This conference may occur at any time after your Life Board of Review, but you might want to wait until all other requirements have been met to obtain timely guidance on preparing for you Eagle Board of Review.

Statement of Ambitions and Life Purpose:

As part of your Eagle application, you must prepare and attach a statement of your ambitions and life purpose. If possible, do this before your Unit Leader Conference. Describe your hopes, goals, and plans for what you want to accomplish in life. You may not know exactly what you want to accomplish, but take some time to think about what would give more meaning to your life. You could discuss what Scouting has meant to you and whether you would like to be involved in Scouting as an adult.

Leadership Positions, Honors, and Awards:

Also as part of your Eagle application you will prepare and attach a listing of leadership positions you have held (religious, academic, employment, extra-curricular, community and Scouts). In addition, record any honors and awards you have received. You may wish to organize this statement like a resume. Provide dates whenever possible and organize your list chronologically or by subject. Your list might include:

- | | | |
|----|------------------------------|--------------------------------------|
| 1. | <u>Community Activities:</u> | Sports, Theater, etc. |
| 2. | <u>Church Activities:</u> | Choir, Youth Groups, etc. |
| 3. | <u>School Activities:</u> | Clubs, Sports, Honor Societies, etc. |
| 4. | <u>Work Experience:</u> | Baby-sitting, Lifeguard, etc. |

If possible, prepare these statements in advance and bring them for discussion at your unit leader conference.

Certifications and Approvals: The rest of the Eagle application records important certifications and approvals.

1. When you sign and date the Certification By Applicant, you certify that, on your honor as a Scout, that all statements on the application are accurate and that all requirements were completed prior to your 18th birthday. Include your telephone number.
2. Unit Approval: Your Unit Leader and Unit Committee Chairperson should sign and date the application and include their telephone numbers.
3. BSA Local Council Verification:

The National Capital Area Council requires that Eagle Scout Rank Applications (ESRA) be reviewed and verified prior to a Scout's Eagle Board of Review. To ensure that your Eagle application is complete and accurate, you should submit your complete Eagle Package (including your Application, Eagle Project Workbook, merit badge documents, unit advancement computerized report(s) and your Scout Handbook - See Appendix E) for review by your Unit Eagle Adviser using the NCAC Eagle Scout Verification Checklist (see Appendix K).

If the unit-level review identifies any errors in the ESRA, they must be corrected. Then, your District Eagle Board Representative will conduct a second review to confirm that your ESRA is complete and accurate. Your Eagle Board of Review cannot be held until the District Eagle Board Representative has verified the application.

4. Requirement #7 -- Complete an Eagle Board of Review.

After your Eagle Application has been verified and your reference letters have been received, your Eagle Board of Review will be scheduled. At the conclusion of a successful Board of Review, the Chairman and District Eagle Board Representative will sign and date their approval. Although additional approvals are needed, **the date of your Eagle Board will be the official date that you earned the rank of Eagle Scout.**

5. Scout Executive Certification:

The National Capital Area Council will review your Eagle Application and the Scout Executive will certify that all applicable procedures were followed.

6. National Eagle Scout Service BSA Approval:

Finally, the National Eagle Scout Service of Scouts BSA in Texas will review your application. When it is approved, your Eagle Scout Credential will be issued and sent to Council.

NOTE: YOU SHOULD NOT SCHEDULE YOUR EAGLE COURT OF HONOR UNTIL YOUR EAGLE SCOUT CREDENTIAL HAS BEEN RECEIVED BY THE NATIONAL CAPITAL AREA COUNCIL.

5. EAGLE BOARD OF REVIEW

A. Eagle Board of Review (EBOR):

The Board of Review for an Eagle candidate is made up of at least three, but not more than six members. These members do not have to be registered in Scouting, but they must have an understanding of the importance of the Eagle Board of Review. A District Eagle Board Representative must be a member of every Eagle Board of Review. Normally, the Unit Committee Chair or Advancement Chair schedules and organizes the Board of Review and serves as the Chairperson. The Eagle Board Chair must coordinate with the District Eagle Board Member to ensure that the meeting is scheduled at a time and place that is mutually acceptable.

The unit leader and assistant unit leaders may not be members of the Eagle Board for a Scout in their unit. However, they may serve on an Eagle Board for a Scout from a different unit. A unit leader or assistant unit leader may attend the Eagle Board of a Scout from their unit as a non-participating observer. However, no member of the Scout's immediate family may attend or serve on an Eagle Board of Review.

The Chairman should have all reference letters. The candidate should provide the original and (if possible) two copies of his/her complete Eagle Package. Members of the Eagle Review Board should meet at least thirty minutes before the candidate appears in order to review the application, service project workbook and write-up, and reference letters. The references statements are confidential and may be read only by members of the Eagle Board.

The Eagle candidate is expected to arrive at the Board of Review on time, with his/her Scout Handbook and wearing standard Class A dress for the unit. Normally, the unit leader introduces the candidate to the Eagle Board and then departs. The candidate should be prepared to describe the details of his/her Eagle Project, and he/she should be ready to recite the Scout Oath and Law.

The Eagle Board of Review is not the time to examine scout-craft skills. It may be assumed that the candidate has successfully and fairly earned his/her merit badges and previous ranks. The Board should focus on understanding whether the Eagle Project was conducted in accordance with the candidate's project proposal and whether he/she successfully planned, developed and gave leadership to others. The scout should describe how he/she conducted additional planning and development after their proposal was approved, and how leadership was demonstrated as the plan was executed. If the project was implemented as proposed, the Scout demonstrated leadership, and no serious problems were encountered, the Board should consider the project to be acceptable. The Eagle Board of Review also provides an opportunity for candidates to describe their growth, challenges, experiences and achievements in Scouting. Usually, an Eagle Board of Review session will last about 30-45 minutes.

There is no standard set of questions that an Eagle candidate should be asked. However the Scout's Eagle Project must be a major focus for discussion. Relevant questions include:

- 1) How did the candidate demonstrate leadership in planning and conducting the project?
- 2) How did he/she organize, direct and manage the work of others?
- 3) Did the project follow the approved plan or were modifications needed?
- 4) Did the project achieve real value for the benefiting organization?
- 5) What lessons has the scout learned from his/her project experience?

B. Additional Issues and Sample Questions. In addition to questions about the candidate's Eagle Project, The Eagle Board should explore other topics. Questions that have prompted good discussion include the following:

- 1) Of all the merit badges you have earned, which was the most meaningful? Why?
- 2) Have any of your merit badge studies been of help to you in determining your future career?
- 3) What are your plans for your future (college, vocation)? Has Scouting helped you prepare for your future? How?
- 4) What do you like best about Scouting? Why?
- 5) Now that you have earned the rank of Eagle Scout, what do you see as your obligation to your troop?
- 6) Tell us something about your activities outside of Scouting (Church, School, Clubs, or Athletics).
- 7) What makes an Eagle Scout different from other young people your age?
- 8) There are various types of citizenship. What makes a good citizen?
- 9) As you think about the Scout Oath, what does it mean to you?
- 10) You did not make it all the way to Eagle on your own. Tell us about some of the people who helped you and how they helped.
- 11) Of all the parts of the Scout Law, which part is most/least important and why?
- 12) Which Scouting experience was the most memorable?
- 13) If you could do one thing differently in your Scouting experience, what would it be?

C. Eagle Review Board Action:

After the review, the candidate leaves the room while the board members discuss the acceptability of the candidate as an Eagle Scout. The final decision must be unanimous. If the vote is positive, the Scout is asked to return and is informed that he/she has the Board's recommendation for advancement to Eagle. The candidate should be advised of the remaining steps in the advancement process (i.e., review by NCAC and BSA National in Texas). he/she should be told that it could take several weeks for his/her Eagle certificate to be issued. Until his/her Eagle certificate is received at the National Capital Area Council he/she should not schedule his/her Eagle Court of Honor. In some cases there are delays.

If unanimous approval by the Board is not achieved, the candidate should be asked to return and is told why his/her advancement was not approved. If the issues are correctable, the Scout should be advised what action is required and the time frame that will apply. Should the applicant disagree with the Board's decision, the appeal procedure should be explained (See Section 8.0.4.0 - Appealing a Decision in the *2021 Guide to Advancement*).

At the conclusion of a successful Board of Review, (1) the candidate's Eagle Application is signed by the Board Chair and the District Eagle Board member, (2) Board members initial approval in the Scout's Handbook, and (3) a responsible adult should be charged with sending a scanned copy of the signed ESRA to the National Capital Area Council as described in Appendix O - Post-EBOR Procedures.

D. Council/National Processing:

When the application arrives at the NCAC Service Center, it is reviewed for completeness and consistency with applicable standards and the Eagle Application is forwarded to the National Eagle Scout Service Center.

The National Eagle Scout Service screens the Application. If it is found to be acceptable, an Eagle Certificate is issued and returned to Council. The date on the certificate will be the date of the Scout's Eagle Board of Review. Once the certificate is received by Council, the Scout's unit leader will be informed that the advancement has been approved and the unit may convene an Eagle Court of Honor. The Scout's unit is responsible for retrieving the Scout's Eagle certificate and Eagle package form Council.

6. EAGLE COURT OF HONOR IDEAS

Because of the importance of the Eagle Award a special Eagle Court of Honor should be held. This is an important event for every Eagle Scout and will be remembered as a unique and happy occasion. If desired by the Scouts, multiple Eagles may share an Eagle Court of Honor, provided that separate recognition is paid to each Scout.

A. The goals of an Eagle Award ceremony are:

- First, to honor the Scout;
- Second, to charge the Scout;
- Third, to inspire other boys/girls to follow this adventurous and rewarding trail; and
- Fourth, to communicate the contributions of Scouting to the larger community.

B. Eagle Court of Honor Planning:

- 1) Planning an Eagle Court of Honor (ECO H) is a little like planning a wedding. Although certain key elements must be included in every Eagle Court of Honor, the Scout and his/her parents may tailor many of the elements, participants, and festivities as

they choose. Each troop has their own traditions, so check with your Unit Leader and Advancement Chair for guidance. The Scout's parents and unit representatives should work closely in planning, rehearsing and conducting an Eagle Court of Honor.

The two key ingredients to any successful Eagle Scout Court of Honor are People and Program.

- a) People -- Present at the Court of Honor should be the Eagle Scout, his/her family and people who have been especially helpful to the candidate in his/her life and Scouting career, other Eagles, and members of the unit.
- b) The program should be "short and sweet". Speakers should keep be brief and to the point, and the focus should be the Scout and his/her achievements. One of the speakers should be the Eagle Scout him/herself. It's always interesting to hear what a Scout thinks and feels about achieving this long-sought goal.

Following the ceremony, most units have a reception to celebrate and congratulate their new Eagle. The refreshments served vary from unit to unit and scout to scout.

2) Invitations -- Blank Eagle Court of Honor Invitations can be purchased from the National Capital Area Council Scout Shop or through the BSA Catalog (See Appendix F – Sample Invitation). These formal invitations can be prepared in various ways:

- a) Hand calligraphy
- b) Hand printing
- c) Typeset by Printer, etc.

Be sure the invitations go out to the appropriate people, (usually the entire unit) far enough in advance (one month) and contain all pertinent information including: The name of the Eagle Scout being honored, unit, date, time, place and RSVP contact info, if desired.

C. Eagle Court of Honor Outline, Script Etc.. See Appendix G for a Sample Eagle Court of Honor Outline, Script and Eagle poems and stories. Items that should be considered include:

- 1) Guest book
- 2) Badge or memorabilia display
- 3) Eagle light box or candles
- 4) Slide show or video of Scout's career
- 5) Large backdrop of Eagle emblem
- 6) Live eagle mascot
- 7) Scrapbook with certificates of recognition
- 8) NESA certificate, neckerchief and slide

D. Eagle Court of Honor Program:

Once the Eagle Court of Honor program has been finalized and all participants have been confirmed, a program for the event should be developed and printed for distribution at the Court of Honor (See sample program -- Appendix H). It should include the Eagle Court of Honor agenda and the presenters. It can be formatted in a variety of sizes and use various printing techniques. Some ideas of things to include are:

- 1) Brief history of his/her Scouting career
- 2) Overview of his/her project
- 3) Acknowledgement of appreciation to those who helped him/her in his/her Scouting career and/or service project
- 4) Picture of him/her or his/her project
- 5) Humorous sketches
- 6) List of his/her Scouting awards and leadership roles
- 7) Special events that he/she participated in
- 8) Poems/Stories relating to Scouting

E. Court of Honor Checklists:

Below are some checklists for planning your Court of Honor. You should consider which items are important to you. Ask your parents and unit leaders to help you with scheduling, choosing a venue, developing a script and all of the other details that will make it a great ceremony and party.

Court of Honor

- Date/Location – Makes sure your Scoutmaster is available before you finalize!
- Invitation (RSVP?) (Updated troop and guest address list) 4 weeks before, minimum
- Script - must include Eagle Scout Promise
- Speakers/Participants - ask them in advance (2-3 weeks is reasonable but the sooner the better in case they have a conflict)
- Speech – you should thank all of the people that helped you reach Eagle, your parents and family, the troop leaders, friends, teachers. Talk about why they were important on your road to Eagle. Then talk about an important lesson or two you learned that will help you throughout your life. Tell a funny story about what you did in Scouting.
- Program – the BSA has nice ones but you can create your own
- Dignitary Letters – see below for suggested list and addresses
- Props (Light box or candles, matches, pins, ribbon, NESA neckerchief and slide) – make sure you give instructions in your script for what is done with a prop and when
- Music – optional but it's nice to have some for the flag entry, for instance
- Photographer/Video – you will want to remember this!
- Rehearsal - Schedule it!

Memperships

- NESA membership
- Other memberships (Scout Museum, etc)

Dignitary Letters (see following pages for addresses, etc)

- White House
- Senators
- Congressman
- Capitol Flag
- Pentagon Flag
- Anyone special to Scout
- Signed books
- Famous Eagle Scouts
- Military branch letter of commendation

Reception

- Food
- Cake
- Beverages
- Paper goods
- Décor
- Scrap Book, memorabilia

Announcements

- School
- Newspapers
- Troop website

AND AFTER....

- Annual District Awards Dinner

Scholarships:

- Sons of the American Revolution
- National Jewish Committee on Scouting
- NESA
- Elks
- Knights of Columbus
- American Legion

F. Recognitions of Accomplishment:

The Eagle package from the Council comes with The Eagle Certificate, an Eagle medal, an Eagle rank patch, and a mother's pin. Other awards and special gifts are available for recognizing the Scout and his/her family for his/her accomplishments. Each unit must decide which items are to be gifts of the unit and which items will be the parents' responsibility. Some of these are:

- 1) Eagle Father's tie tack/lapel pin
- 2) Ring (Eagle or NESAs)
- 3) Neckerchief (Eagle or NESAs)
- 4) Neckerchief Slide (Eagle or NESAs)
- 5) Hat (Eagle/NESA)
- 6) Belt Buckle (Eagle/NESA)
- 7) Paperweight (Eagle/NESA)
- 8) Plaques (Troop and or Scout)
- 9) Statues
- 10) Pictures
- 11) 5 year membership to the National Eagle Scout Association (\$25) (Many troops make this gift to the Eagle Scout) (See Appendix I for a NESAs Application).
- 12) Some troops agree to pay for an Eagle Scout's B.S.A. registration while he/she is in college

It is suggested that only letters from the Scouts BSA and the President of United States be read during the Court of Honor, Additional letters may be placed in plastic document protectors for display. The names and addresses of key individuals are continually changing so the following reference information should be verified:

Special Eagle Scout Recognitions

USSCOUTS.ORG lists several persons and organizations that are willing to provide letters or certificates to congratulate new Eagle Scouts. A current link to this database is <http://www.usscouts.org/eagle/specialrecs.asp>. Additional sources for Eagle Scout recognition include the following:

U.S. Navy Certificates of Recognition:

Contact your local recruiting offices to obtain one of these recognitions

US Army Youth Certificates of Recognition:

Scout leaders and parents may nominate their scouts for this award by contacting their nearest U.S. Army Recruiting Battalion or recruiting office.

US Air Force Youth Certificates of Recognition:

U.S. Air Force Certificates of Recognition are awarded to Scouts. You can contact your local Air Force recruiter and have them present the certificate at the Court of Honor. This is not a recruiting ploy, it is just easier to have a recruiter do it, unless you have a military base nearby.

U.S. Postal Service Certificates of Recognition:

The United States Postal Service has a newly designed recognition certificate for presentation to new Eagle Scouts. The certificate shows the USPS logo and the (old) BSA logo. What makes this certificate special is a reproduction of the \$.03 Boy Scouts of America commemorative stamp issued in 1950. To obtain a certificate, send your request, listing the name of the new Eagle Scout, to:

Postmaster General/CEO
U.S. Postal Service
475 L'Enfant Plaza SW
Washington DC 20260-0010

U. S Flags - Flown over the Pentagon or the Capitol

For a flag flown over the Pentagon the requestor must provide the flag. The request must be submitted 7 to 10 business days before date the flag is to be flown. Flags will not be flown on Holidays. When sending a flag through the mail, please be sure to insert return postage. The requestor should include the following information in their request:

1. The name of the scout and the troop.
2. The date of the Eagle Court of Honor
3. The date the flag should be flown.
4. A person to contact and a phone number.

Submit the written request to:

Defense Protective Service
Operations Branch Commander's Office
Washington HQ Services, Room 2E148
1155 Defense Pentagon
Washington, DC 20301-1155
Telephone: (703) 697-1288

You can purchase a US flag that has flown over the United States Capitol building in Washington, D.C., by ordering it from your US Representative or Senator. In fact, this is the only way to purchase one of these flags.

Certificate of authenticity. You may request that your flag be flown on a certain date such as a birthday or anniversary. A certificate showing it was flown over the Capitol accompanies each flag.

If you mention in your letter or on your request form that this flag is for any specific occasion, that information will be included on the certificate. If you are requesting a specific date, please make your request at least 4 weeks prior to that date.

The prices include only the costs of the flag itself, the certificate, and shipping and handling. The payment must be a check or money order made payable to the fund designated by the specific Congressional office. Some Congressmen do not charge for the flags and normally send a representative to present the flag. Make sure your Eagle scout knows how to fold the flag and practices with the person who will be assisting him/her.

US Government

The Current Administration

Here are some place to start for Congressional e-mail addresses:

Official:

<http://www.house.gov/writerep/>

http://www.senate.gov/general/contact_information/senators_cfm.cfm

Unofficial:

<http://www.visi.com/juan/congress/>

The President

The White House

Attn: Greetings Office

Washington, D.C. 20502-0039

Mr. President

<http://www.whitehouse.gov/administration/eop/ope>

The Vice President

The White House

Washington, D.C. 20502-0039

Mr. Vice-President

Senator [the name of your U.S. Senator]

United States Senate

Washington, DC 20510

Congressman/woman [the name of your local
Congressperson]

Congress of the United States

House of Representatives

Washington, DC 20515

BSA Program Manager

[National Park Service](#)

1849 C Street NW

Washington, DC 20240

U.S. Air Force

(Request a certificate online at <http://www.usafa.af.mil/superintendent/pa/scoutaward/index.cfm>)

Department of the Army

(Request a certificate online at www.goarmy.com/ycr)

Office of the Assistant Secretary
of Defense Public Affairs
Director for Community Relations
The Pentagon, Room 1E776
Washington, DC 20301-1400

Joint Chiefs of Staff

If you want to receive a letter/certificate for an Eagle Scout, please send a request letter to:

Office of the Chairman of the Joint Chiefs of Staff
9999 Joint Staff Pentagon
Washington, D.C. 20318-9999

Please include the full name of the scout, Troop number, date of honor ceremony and return address. Return postage is not required. In order to expedite your request, please consolidate multiple awardees into ONE (1) troop request. Due to mail handling procedures, allow 4 - 5 weeks for processing.

Commandant of Cadets
U.S. Air Force Academy
Colorado Springs, CO 80840-5421

US Fish and Wildlife Service

(A self-serve certificate is now available. Go to <http://www.fws.gov/educators/educators.html>)

Drug Enforcement Administration
Attn: Information Affairs Coordinator
Office of the Administrator
8701 Morrissette Drive
Springfield, VA 22152

Scouts BSA

President
National Eagle Scout Association
P.O. Box 152079
Irving, TX 75015-2079

Astronauts

NASA receives a large number of requests for Eagle commendation letters. NASA is now requesting that all requests be sent to the following address:

NASA Johnson Space Center
CB/Astronaut Office
Attn: Eagle Scout Court of Honor
Houston, TX 77058

The Astronaut Office will respond with one letter on behalf of the astronaut corps.

Previous Presidents

Jimmy Carter
Attn: Correspondence Office
The Carter Center
453 Freedom Parkway
Atlanta, GA 30307
(or fax the request to 404-331-0283)

William J. Clinton
55 West 125th Street
New York, N.Y. 10027

George W. Bush
10141 Daria Place
Dallas, TX 75229-6630

Barack Obama
PO Box 91000
Washington, DC 20066
or web contact: <https://barackobama.com/contact/>

7. **LIFE AS AN EAGLE**

A. **Recognition Opportunities:**

1) Awards and Honors:

The Eagle will be awarded an Eagle medal award and an Eagle Rank patch. Additional Eagle Rank patches can be purchased. The Eagle Rank patch may be worn by the Eagle on the left pocket until the Scout attains the age of 18. At that time the Scout

should begin wearing the adult Eagle Red, White, and Blue knot instead of the Eagle rank patch. This knot is worn over the left pocket. The special medal is only worn for special occasions on the Class A uniform. These and other special awards will be presented at the Eagle Court of Honor.

2) NESAs Membership:

As an Eagle, a Scout is eligible to become a member of the National Eagle Scout Association (NESA). As a NESA member he/she will be eligible to wear the NESA insignia, neckerchief slide, belt, and ring. (See Appendix I for NESA Application).

The National Eagle Scout Association established the Glenn A. and Melinda W. Adams National Eagle Scout Service Project of the Year Award to recognize valuable service of an exceptional nature by a Scout to a religious institution, a school, community, or other entity. The award recognizes the Scout for his Eagle Scout leadership service project. Each year, local councils select a council-level winner, and from that pool, each region selects a region-level winner. A national winner is then selected from the four regional finalists. More information is available at: http://www.nesa.org/site/c.9oIFJMPsGgIWF/b.9539649/k.3958/Service_Project_of_the_Year_Award.htm.

3) Eagle Palms (Scout Eagle Palm Application Form -- See Appendix J):

The rank Eagle is the highest in Scouting, but further recognition can still take place as a Scout until he/she is 18 years old. For example, an Eagle Scout can acquire palm awards (Bronze, Gold, and Silver) to add to his/her Eagle badge.

New Eagles are entitled to receive an Eagle Palm for each additional five merit badges they completed before their Eagle Scout Board of Review beyond those required for Eagle. After becoming an Eagle Scout and receiving any initial Eagle Palms, Scouts may earn additional Palm awards by completing the following requirements:

1. Be active in Scouts BSA for at least three months after becoming an Eagle Scout or after the last Eagle Palm was earned.
2. Since earning the Eagle Scout rank or your last Eagle Palm, demonstrate Scout spirit by living the Scout Oath and Scout Law. Tell how you have done your duty to God and how you have lived the Scout Oath and Scout Law in your everyday life.
3. Continue to set a satisfactory example of accepting responsibility or demonstrating leadership ability.
4. Earn five additional merit badges beyond those required for Eagle Scout or your last Eagle Palm.
5. While an Eagle Scout, participate in a Scoutmaster conference.

These Palms are worn on the Eagle medal and/or Adult knot. If the Scout remains active in the troop and has enough merit badges, he/she can earn multiple Bronze, Gold, and Silver palms.

B. Leadership Opportunities:

The Eagle Scout has demonstrated his/her ability to lead and should maintain an active role in his/her troop as a Scout leader. Actual opportunities to take leadership positions vary based on the Scout's age. Some may serve as Jr. Assistant Scoutmaster, if they are 16 years old. Leadership opportunities are not limited to the troop. The Eagle can take an active role in the Order of the Arrow (if a member) and District or Council training staff, etc.

C. Service Opportunities:

The opportunities are endless for an Eagle Scout to serve. He/she should be a major initiator that the troop be active in service projects.

- 1) Advanced service opportunities, such as the conservation-oriented multi-leveled Hornaday Award, provide many additional challenges and leadership opportunities to serve the Scout's community.
- 2) Inauguration -- Living in the Washington, D.C. area, Scouts are eligible to volunteer to serve in support of the Presidential Inauguration. Eagle Scouts are given the more responsible and honored positions in serving at pre-Inaugural, Inauguration and Inaugural Ball functions.
- 3) Many Eagles are active in the Order of the Arrow scouting organization which provides many opportunities to serve others, take leadership roles, and involvement in special events.

D. Scholarship Opportunities:

Many institutions of higher learning, such as universities, view the attainment of Eagle as additional points towards admission to their institution. Some of these even have special college level Eagle Scout Association groups. Eagle rank demonstrates to them that the young man/woman is of the highest caliber and has the special determination and skills to have acquired Eagle. A number of the Military academies students are Eagle Scouts.

In addition, numerous scholarship opportunities exist for the Eagle Scout. They vary from organization to organization in value and difficulty of acquiring. Some require that the Eagle project be completed during the Senior academic year of the Scout. For example, the National Society, Sons of the American Revolution offers the Arthur M. & Berdena King Eagle Scout Scholarship. The application process is open to all Eagle Scouts who are currently registered in an active unit and have not reached their 19th birthday during the calendar year of application. Three cash scholarship awards are given: National First Place winner - \$10,000.00; Runner-up -

\$6,000.00; 2nd runner-up - \$4,000.00. College plans do not need to be completed in order to receive the scholarship.

The National Eagle Scout Association offers several scholarship opportunities for Eagle Scouts (see: <https://nesa.org/scholarships/?msclkid=a869eddab90011ec94335f64220b2e94>) and additional information regarding scholarship opportunities is available on the Bryan on Scouting website (<https://blog.scoutingmagazine.org/2018/12/05/8-great-scholarships-for-eagle-scouts/>).

E. Further Recognition Opportunities:

Additional recognition opportunities exist for the Eagle Scout, such as the Distinguished Eagle Scout Award for twenty-five years distinguished service in a career and volunteer work in addition to your profession.

APPENDIX A

EAGLE RANK REQUIREMENTS



Eagle Rank Requirements

1. Be active in your troop for at least six months as a Life Scout.
2. As a Life Scout, demonstrate Scout Spirit by living the Scout Oath and Scout Law. Tell how you have done your duty to God, how you have lived the Scout Oath and Scout Law in your everyday life, and how your understanding of the Scout Oath and Scout Law will guide your life in the future. List on your Eagle Scout Rank Application the names of individuals who know you personally and would be willing to provide a recommendation on your behalf, including parents/guardians, religious (if not affiliated with an organized religion, then the parent or guardian provides this reference), educational, employer (if employed), and two other references.
3. Earn a total of 21 merit badges (10 more than required for the Life rank), including these 13 merit badges: (a) First Aid, (b) Citizenship in the Community, (c) Citizenship in the Nation, (d) Citizenship in the World, (e) Communication, (f) Cooking, (g) Personal Fitness, (h) Emergency Preparedness OR Lifesaving, (i) Environmental Science OR Sustainability, (j) Personal Management, (k) Swimming OR Hiking OR Cycling, (l) Camping, and (m) Family Life. You must choose only one of the merit badges listed in categories h, i, and k. Any additional merit badge(s) earned in those categories may be counted as one of your eight optional merit badges used to make your total of 21.

Note that the Citizenship in Society merit badge will be required to earn Eagle rank on July 1, 2022.

4. While a Life Scout, serve actively in your troop for six months in one or more of the following positions of responsibility.
 - Scouts BSA troop.** Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, or outdoor ethics guide.
 - Varsity Scout team.** Captain, cocaptain, program manager, squad leader, team secretary, Order of the Arrow team representative, librarian, historian, quartermaster, chaplain aide, instructor, den chief, webmaster, or outdoor ethics guide.
 - Venturing crew.** President, vice president, secretary, historian, den chief, treasurer, guide, quartermaster, chaplain aide, or outdoor ethics guide.
 - Sea Scout ship.** Boatswain, boatswain's mate, purser, yeoman, storekeeper, crew leader, media specialist, specialist, den chief, or chaplain aide.
 - Lone Scout.** Leadership responsibility in your school, religious organization, club, or elsewhere in your community
5. While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than BSA.) A project proposal must be approved by the organization benefiting from the effort, your Scoutmaster and unit committee, and the council or district before you start. You must use the Eagle Scout Service Project Workbook, BSA publication No. 512-927, in meeting this requirement. (To learn more about the Eagle Scout service project, see the Guide to Advancement, topics 9.0.2.0 through 9.0.2.16.)
6. While a Life Scout, participate in a Scoutmaster conference.
7. Successfully complete your board of review for the Eagle Scout rank. In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service. (This requirement may be met after age 18, in accordance with Guide to Advancement topic 8.0.3.1.)

If you have a permanent physical or mental disability, you may become an Eagle Scout by qualifying for as many required merit badges as you can and qualify for alternative merit badges for the rest. If you seek to become an Eagle Scout under this procedure, you must submit a special application to your local council service center. Your application must be approved by your council advancement committee before you can work on alternative merit badges.

Alternate Requirements for the Eagle Scout Rank

The Eagle Scout rank may be achieved by a BSA Scout, Varsity Scout, or qualified Venturer or Sea Scout who has a physical or mental disability by completing the Application for Alternative Eagle Scout Rank Merit Badges, No. 512-730, and by qualifying for alternative merit badges. This does not apply to individual requirements for merit badges as described. Merit badges are awarded only when all requirements are met as stated. See the *Guide to Advancement*, for details.

The physical or mental disability must be of a permanent rather than of a temporary nature (or a disability expected to last more than two years or beyond the 18th birthday). The application must

include a written statement from a qualified health-care professional related to the nature of the disability. This person may be a physician, neurologist, psychiatrist, psychologist, etc., or an educational administrator as appropriate.

Before applying, he/she must earn as many of the Eagle-required merit badges as possible. Any alternatives must present the same challenge and learning level as those they replace. Unless the Scout has been approved for registration beyond the age of eligibility, all merit badges must be completed by the 18th birthday (reference *Guide to Advancement*).

1. Obtain a clear and concise statement related to the nature of the disability from a qualified health-care professional.
2. The unit leader meets with the candidate and his/her parent or guardian to determine the alternative merit badges to replace those impeding his/her progression.
3. The unit leader, parent or guardian, and the Scout (if possible) prepare supporting letters to accompany the application.
4. The district and council advancement committees, in turn, review the proposed alternative merit badges. They may choose to speak with the Scout, his/her parent or guardian, or unit leader. If the council advancement committee approves, then the candidate may start work on the merit badges. Note: In approving the application, the district and council advancement committees must utilize the expertise of a health-care professional involved with youth who have disabilities.
5. Upon completion of the Eagle Scout rank requirements, using the alternative merit badges, the candidate appears before a board of review. This approved application must be attached to the Eagle Scout Rank Application.
6. Following a successful board of review, the council processes both applications and forwards them to the national Advancement Team. Local council action on alternative merit badges does not require national approval.

Note: In order for a Venturer or Sea Scout to be an Eagle candidate, he/she must have achieved the First Class rank.

APPENDIX B

EAGLE SCOUT PROJECT LESSONS AND IDEAS



Your **E**agle **P**roject ...

Hard **L**earned **L**essons **A**nd **I**deas

Hard-learned lessons from the Scoutmaster to Scouts about to start their Eagle projects . . .

1) Look Beyond the Troop for Volunteers

Some larger troops turn out 10 Eagles per year. Some of the more motivated Scouts have worked on more than 25 Eagle Projects in their careers (also, some have worked on none, but those Scouts probably aren't going to help you either). The point is that many of our hardest working Scouts are just about burned out on Eagle Projects. Yes, you should still recruit Scouts from within the Troop - but you should also look outside the Troop for help. This is especially important when the Troop has multiple projects all ongoing at the same time. Friends from school or your neighborhood, especially if they are Scouts in other Troops, are possible volunteers. If you're on a sports team, either in school or independent, that's another pool of possible volunteers. Same for your other social groups, such as Church-based youth groups, clubs at school, your band, or if you have a job, your co-workers. During the summer, graduated Scouts who are home from college may be able and willing to help you on your project - especially if you helped them on their projects when they were still in the Troop. Bottom line being: Don't just try to recruit from your troop for help.

2) Personal Contact is Critical!

Email announcements in the Troop's "Weekly Notes", hand-outs (flyers) at Troop meetings, and verbal announcements at Troop meetings are all helpful, but really they do little more than let people know that you are starting your project. They are **almost useless** as recruiting tools. To repeat, emails, flyers, and announcements are almost useless as recruiting tools! It is critical for you to make personal contact with potential volunteers. Face-to-face contact is best, with phone-calling the next best option.

Recruitment of volunteers should be done at least 5 days in advance, at the troop meeting. If you ask for a general show of hands, write down the names of everyone who had their hands up. Followup reminder calls the day before the project is also very helpful (personal emails and text-messaging as reminders work only for your closest friends - everyone else, you'd better call them if you hope to see them).

As a general rule of thumb, about 3/4's of the people you recruit will actually show up. A few more if the weather is nice, a few less if it's nasty. Plan accordingly.

3) Recruit Multiple Groups for Each Day

A classic error is to recruit 25 volunteers for 8:30 am, and no one else for the rest of the day. If you make this mistake, typically you'll have 20 people at 9:00 am, you'll have 5 left at 1:00 pm,

and you and (maybe) your parents will still be there at 5:30 pm, completely exhausted, doing the cleanup, pack-up, and/or prep for the next work session. Everyone else will be long gone.

The hard reality is, even your best volunteers are good for 4 to 6 hours, max. If it's really hot, really cold, or raining, 3 or 4 hours, max. For this reason, you are far better off recruiting 10 - 12 volunteers for 8:30 am, and 10 more volunteers for 12:30 - 1:00 pm. If it's really brutally difficult work, like ditch-digging or building trail in mid-August, or if the weather conditions are miserable, you should recruit three groups, for 8:00 am, 11:00 am, and 2:00 pm.

4) Support Your Volunteers!

If you want your volunteers to stay longer, and especially if you want them to come back tomorrow or next week, you have to support them while they're on-site. Have regular breaks, especially if it's really hot or if the work is really tough. Having plenty of snacks and drinks through the entire work session are critical. If you work through lunch or dinner, you'll need to provide a "real meal" in *addition* to the snacks (snacks are NOT a meal!) Understand that good meals are also an excellent recruiting tool, and will keep those volunteers coming back - conversely, "cheaping out" on snacks and meals will crush your future recruiting efforts.

In addition to food and drinks, offering transportation to and from the work site is also helpful if you want to get your volunteers to return. This is particularly important if the work site is distant from St. Agnes, or is hard to find, or is difficult to get to. Note that the response time has to be fairly quick - if 3 volunteers want (or have) to leave at 1:00 pm, you better not make them wait til 2:45 for a ride, or you won't see them again. [This, by the way, is a good task for a parent.]

5) Be Fully Ready to Roll on Day One!

Nothing kills a project faster than forgetting critical items or not having a detailed work plan when your volunteers show up. Most people will work very hard for you, if you are fully prepared and give them clear direction. But if they have to stand around for an hour while you're frantically driving home or to Home Depot to get missing items, or because you obviously haven't thought about organizing and starting the work, more than likely they won't be back for Day II. No one enjoys having their time wasted - especially if they made a special effort to free up that time to help you.

So, don't abuse your volunteers by failing to plan. It cannot be emphasized enough - the start of the first day is critical to the success of your project. It is very important to think your way through every step of the project - What tools do you need?; what supplies?; what safety equipment?; how many people?; who needs to do what, and in what order?; do you have adequate food, snacks, and drinks?; sign-in and sign-out sheets; two cameras?; notebook and pen for taking notes? And so on, and so on.

In order to get a smooth start, most Scouts get to their project site at least an hour in advance of the stated assembly time - and even earlier for a complex project. This allows them to unload everything, get it organized and set up, and think about the work sequencing *before* the mass of volunteers arrive. If you arrive at the same time as your volunteers - or (God forbid) later than

your volunteers - you will already be in a crisis mode before you even start. Get there early, and be ready to roll.

6) Document, Document, Document!

You will need to write up and illustrate a detailed record of your project for your Eagle Notebook. It is a VERY BAD IDEA to try and re-create what happened during a work session "sometime later" - "sometime later" often turns out to be weeks or even months after the project, an impossible task, especially for multi-day projects that stretched over several weeks.

This isn't difficult, but (again) you have to plan for it, and take the time to do it. Have a sign-in/sign-out sheet for your volunteers and assign someone to be responsible for signing volunteers in and out (if you fail to do this, usually your sheet will have a lot of holes in it). Spend a minute or two during your breaks to write some "quickie" notes on what's being done, and who's doing it. Have at least one person (you or a parent) take photos at regular intervals. [Note: It's better to use 2 different cameras, to avoid a disaster if a camera fails (total camera failures happened to 2 Scouts in Troop 111 over the past 20 years; neither one had a single photograph of their project.)]

If possible, write up each work session that night. Yes, you will be dirty and dead-tired when you get home, and will be even dirtier and more tired by the time you get everything put away. However, 15 minutes on your computer at the end of each work day, while things are still fresh in your mind, will save you a lot more work and stress down the road. The longer you wait, and the more work sessions that have to be written up, the harder it gets. This is completely unnecessary, self-inflicted pain - do it right away, and save yourself a lot of grief later.

7) If You're Close to 18 Years Old, Complete the Rest of Your Eagle Notebook Before or During the Project!

It is amazing how many Scouts (and how many parents) think that finishing their Eagle Project also finishes their Eagle. Absolutely Not True! The Eagle Notebook usually takes between 15 and 25 hours of ADDITIONAL work to complete, usually spread out over one - two months (to allow for multiple reviews, collecting and vetting of Scout records, tracking down missing information, and so on)! And it all has to be done by midnight the night before the Scout's 18th birthday (this is an absolute deadline). For Scouts who are completing "just-in-the-nick-of-time" Eagle Projects, failure to complete their Notebooks while they're doing their projects results in an instant crisis, not only for them but also for the Troop Life-to-Eagle Coordinator, Scoutmaster, Committee Chairman, and District Eagle Board Representative. A Notebook can be completed in as little as a week, but doing so is a frantic and utterly exhausting frenzy for everyone, and you'd better hope everyone is in town and able to drop everything to help, and that there are no serious deficiencies in your records. That's a lot to hope for.

In short, if you are within a month of your 18th birthday, you should already be writing up your Eagle Notebook RIGHT NOW - even before you start your project. Don't make a fatal mistake ten yards short of the finish line!

Let's look at a few successful projects:

Service to the Community:

1. Realizing the danger of storing old, outdated medicines in the home, a project was organized to go house-to-house to collect old pills and prescription medicine. The project was carefully planned with doctors, druggists, and law enforcement officials to ensure safe handling and disposal. The project required pre-announcement and strict control.
2. Working with the city librarian, boxes of old newspaper stories about the community were removed from attic storage, sorted, and filed by year. Highlights in the community's history were microfilmed, inserted in a capsule, and placed in the cornerstone of the new city administration office. This project was to collect, protect, and preserve memorabilia relating to the history of the city.
3. Working in cooperation with the state energy office and a local director of energy conservation, a pamphlet was printed on conservation of energy in the home and distributed to 10,000 homes by Scouts. The Scouts raised the money to print the information flyer and coordinated the distribution to homes.
4. Organizing four Scout troops and three Cub Scout packs to clear trash and debris along a busy state highway proved to be a good project. Adults had to be recruited to supervise and to safeguard the boy workers. First aid and drinking water services had to be provided. Each group of workers had CB radio communication. Trucks to haul away the trash were recruited into service. To top it off, each worker received a certificate of appreciation from the mayor of the city.
5. The U.S. Marine Veteran's Hall had become damaged by flood waters. Because this hall was used by many community groups, an Eagle candidate set out to restore and repair the building. Damaged chairs and tables were sanded and refinished, cracked and damaged floor tiles were replaced, duck walks were built for the kitchen, molding and ceiling tiles were replaced. A scrap metal drive financed the project.
6. Dividing the town into sections, a survey of homes was made to see how many had smoke detector alarm systems installed. The candidate developed a survey sheet and had it printed. Along with the survey, information on the importance of smoke detectors and simple instructions on how and where to install them were passed out. This Scout recruited college students to assist in the survey.
7. Removing weeds and debris and planting shrubs, marigolds, and petunias helped beautify the grounds around the local fire station.
8. An Eagle candidate directed a house-to-house energy survey and audit for the state energy authority. Scouts distributed energy questionnaires to homes and explained their use. The residents completed the forms and returned them to the energy authority where the results were run through a computer. Computer printouts were returned to the homeowners with information on how to conserve energy in their particular home.

9. In the spring of the year a local stream had clogged with logjams, brush, and debris. An Eagle project was organized to clear the stream. Working with the mayor and city council, Scouts removed the logs and trash and hauled it away to the dump.
10. A local cave site had become unsightly with trash and debris and graffiti on the walls. An Eagle project was planned to use acid to remove the graffiti and a group of Explorers hauled off the trash. This group worked in cooperation with the local speleological society and park commission.
11. An antique, horse-drawn buggy was restored for a local museum. The buggy that was used in the 1800's has deteriorated. Rust was removed from all metal parts, all wood was sanded and treated, leather was softened with saddle soap, and a new coat of paint was applied. The Scouts worked under the careful eye of the curator.
12. Scouts made 27 cement boxes for tree planters in order to level the planters on one of the main streets of their city. These leveling boxes made it possible to water the trees properly and to prevent them from wilting and dying.
13. A group of Scouts under the supervision of an Eagle candidate restored an old cemetery. They reset headstones, cleared weeds and brush, repaired walkways, and painted the fence.
14. More than 30 hours were spent forming 40 cement blocks, one square foot each, in which metal-casted veteran stars were placed. The veteran markers were then set in place at the headstone of veterans in a local cemetery.
15. Writing to pharmaceutical companies for donated supplies and securing donations from local druggist, a Scout made up 150 first aid kits. He had a box company make the boxes and had a printer print contents labels. Scouts sorted the supplies and made up the kits. The kits were placed on local church and agency buses and given to homes and institutions.
16. In cooperation with the Civil Defense Office, Scouts used a flood map and visited all of the homes in the flood area. They filled in a form identifying residents in the area who were elderly or invalid and who might require assistance in evacuation at the time of flood or hurricane. File cards were prepared for Civil Defense use.
17. In a tornado area, Scouts organized a drive to procure equipment to purchase an outdoor warning system and siren for Civil Defense. The project was controlled by the Civil Defense Office.
18. A survey of all street signs in the candidate's hometown was made. A report was made on all missing or damaged signs and all that were turned the wrong way.
19. Scouts painted the fire hydrants and cleared weeds and brush from around them to improve visibility.
20. A homework-study center was established in an inner-city area where youth from crowded homes could come to study and do schoolwork. Scouts gathered reference books and manned the center to help younger children.

21. In cooperation with the Sudden Infant Death Syndrome chapter, a 2-day tournament was planned and conducted for the benefit of the SIDS program. Babies so afflicted need monthly treatments. The funds raised were used for families who could not afford the treatment program.
22. Crime prevention was the subject for one project. Scouts distributed “National Neighborhood Watch” information on crime prevention and home security information to private homes.
23. To aid local department responding to emergency calls, Scouts spent more than 100 hours painting house numbers on curbsides. The Scouts provided the paint, the stencils, and the manpower.
24. The sight of a World War Veterans memorial was cleared and landscaped in cooperation with the American Legion post. Graffiti had to be removed from the monument.
25. With borrowed equipment and after some training, Scouts set up in a shopping center parking lot to provide free auto emission check for car owners. Their purpose was to help control pollution in their community.
26. The site of an old fort was covered with metal detectors to locate relics of the past. Buttons, nails, and other metal objects were identified and labeled for placement in a museum to be built on the site.
27. To complete this project, the Scouts removed the room dividers from the city recreation building and took them to a workshop to rebuild them. After they were repaired, they were sanded, re-varnished, and hung back in place.
28. Scouts were used to completely reorganize the storage room of the American Red Cross. The Scouts sorted out damaged folding cots and restocked the good ones. Blankets were refolded and emergency service equipment was inventoried. The Scouts also built new storage shelves to utilize all available storage space.
29. Flag holders were installed on the outside of places of business in order that all could properly display the American flag on holidays. Scouts provided the holders and did the installation.
30. Removing old cars, bottles, cans, and debris from a river was a good ecology project and met the requirements for Eagle service as well.
31. Working with the Kiwanis Club, “Project Santa” was developed. Scouts adopted an entire family unit identified as being poor by the local welfare agency. Gifts for each member of the family were purchased and Christmas dinner was provided.
32. This project was called “Helping Hand”. Scouts surveyed the various routes to local schools to determine the homes that had someone at home during the day. These families were asked to place a helping hand sign in the front window. School children were instructed to run to a “helping hand” house when and if they ever felt threatened or needed help.

33. On the support structure of bridges over navigated waterways the height of clearance above water level, the width of the waterway under the bridge and the depth of water was painted for boater information.
34. A “people protector” project consisted of securing decals from the Prudential Life Insurance Company and distributing them to more than 175 homes. The decals had a baby carriage, a rocking chair and a wheelchair pictured on them. They were placed on bedroom windows where babies, elderly or handicapped people slept. This identification was to assist the fire department in locating rooms where people might need help with evacuation in case of an emergency.
35. A community-wide blood drive was conducted to build up the blood supply for a local hospital. Scouts advertised the drive, delivered notices door-to-door, and assisted at the blood donation center.
36. Winter feed was needed for ducks at a local duck pond. Scouts picked corn from a farmer’s field, took it to a mill to be shelled, and donated 1,200 pounds of shelled corn to the duck feeding project.
37. To improve the looks of a river bank, Scouts planted grass, shrubs, and flowers. The river ran through the main part of town and had become an eyesore. The planting also helped cut down on soil erosion.
38. In cooperation with the police department, Scouts developed an operation ID project. Going to homes, they engraved valuables with the owner’s Social Security Number and filled in an identification card on each item for the police files.

Service to Schools and Educational Institutions:

1. Developing an educational nature trail called for a survey of land adjoining school property and securing legal agreements for land use from landowners. The nature trail included ecological stream habitats, lowland forest, and a pine forest. The help of a botanist, a geologist, and a biologist was secured to properly identify trees, shrubs, plants, rocks, and ecological sites on the trail. Appropriate signs and trail markers were installed.
2. In cooperation with local police and school authorities, a bicycle rodeo was held on a local school ground. Films on bike safety were shown and bikes were inspected for safety. Printed material on safety was distributed and prizes were awarded for performance on a bike course. Dads and Scouts did minor bike repair on the scene and safety reflective tape was affixed to each bike.
3. Spectator benches were built and painted at a school athletic field.
4. A sturdy wooden bridge was built on a path leading to the school grounds to enable younger children to cross a ditch safely on the way to and from school.
5. One candidate trained Scouts and set up a tutoring center for children with learning disabilities.

6. The classrooms of a rural school were cleaned and painted.
7. Scouts developed a lesson plan and had it approved by the school administration. Then, just before summer, they showed films and taught water safety and mouth-to-mouth resuscitation. Their presentation was part of the health class.
8. Inspiring the PTA to help, one Eagle candidate took on the landscaping of the school grounds. They planted shrubs and flower gardens and placed identification markers on trees and shrubs.
9. School crosswalks and curbs were painted with red paint to warn motorists and to let children know where they were to make their crossings.
10. Scouts earned the money and purchased the needed supplies to paint four square games on the blacktop on the playground of an elementary school and to install three tetherball standards. The work was done by Scouts and parents and supervised by the Eagle candidate.
11. To build an outdoor classroom for his/her school, one candidate and his/her crew removed and relocated a lawn sprinkler system, built concrete steps, and constructed classroom benches on cement bases.

Service to Churches and Religious Institutions:

1. To aid handicapped worshipers, an access ramp was built at a church to accommodate wheelchairs. The project included securing all of the required supplies and developing an approved plan for construction.
2. One project called for planning, purchasing all required supplies and erecting a flagpole on church property. After erecting the two-section, 22-foot pole with a 3-inch gold ball on top, a 36-foot halyard was connected and a new 3 ft. x 5 ft. American flag was raised. To accomplish this project, approximately \$200 had to be raised from yard sales and a car wash.
3. It would cost \$5 each to repair the hymn books at his church. An Eagle candidate bought the glue and binding tape and organized a project to repair the hymnals. This project saved the church more than \$2,000 in repair costs. The Scouts spent 44 hours repairing the books.
4. In cooperation with local handicapped awareness organizations, one Scout surveyed all of the churches in his community. He requested permission from pastors to visit their churches to measure doors, check rest room facilities and parking areas to assess the ability of the church to accommodate handicapped people. Using photographs, he prepared a written report for each church with recommendations on how facilities could be improved.
5. Painting, waterproofing, cleaning and installing shelves in a church storage building took several hours of planning and handwork. This Scout saved his church over \$300 in repair costs.
6. A toy cupboard was constructed for a church nursery and filled with handmade wooden puzzles, toys, and games.

7. Good readers with good speaking voices were selected and trained to record scriptures and devotionals on tapes for a church library. The tapes were then loaned to shut-ins who enjoyed hearing young voices sharing Bible verses.
8. All of the audiovisual equipment for one church was cleaned, repaired, and marked for control purposes and an adequate storage area was built to house the equipment. A system for signing out equipment was developed.
9. The ladies of the church needed quilting stands to make quilts for their missionary project. An Eagle candidate organized a group of Scouts who mowed lawns to earn the money needed to purchase the lumber, nails, bolts, and other supplies. Then they secured a pattern and constructed the needed quilting frames and stands.
10. Four sets of sturdy wooden shelves were constructed for the United Ministries Thrift Shop. Returnable bottles sold back to stores and a newspaper route raised the funds needed for lumber, nails, and shelf braces. Six Scouts did the construction work.
11. An old storage room at a church was cleaned out and renovated to make a meeting room for the church's youth group.
12. Storage bins were built to store games and toys in a church nursery department.
13. Playground equipment was constructed on a church playground and fenced in to make a safe play area for younger children.
14. The remains of an old Spanish mission were studied and a map of historical interest was made showing the historical relationship to the present-day church.
15. Flower gardens with a brick walkway became an Eagle Project at a local church. The purpose was to provide an attractive, outdoor, worship center.
16. The repair and painting of a storage building on church property saved the church money and provided many hours of work for an Eagle candidate and his helpers. Thirty Scouts and leaders helped on this one.
17. Measuring, marking off, and painting the parking area lines in a church parking lot helped one church solve its parking problems.
18. During this project, 15 local churches were contacted to see if Scouts could help establish a transportation program for persons who might need assistance getting to church. Four churches responded. Forms were developed for volunteer drivers and for people wanting assistance. The names were matched and ride schedules were set up. Nursing homes and homes for the aged were contacted to be sure the residents had the opportunity to attend church.
19. All of the pews and kneeling stands were sanded and re-varnished to help restore the beauty of one of the oldest churches in the community.

Service to Disabled Persons:

1. One Scout took part in a one-week training course at a Muscular Dystrophy Association camp. During the period, he had responsibility for a 24-hour-a-day care of one afflicted person. This included assisting the patient with all motor functions -- eating, drinking, sleeping (turning him every two hours), toilet duties, and daily activities. After returning from training, he trained the Scouts of his troop in caring for handicapped people. Following the training period, they organized activities for the crippled children's hospital, including swimming, horseback riding, dancing, and races.
2. At a camp for the handicapped, a campsite and nature trail was cleared. Care had to be given to clear the area well so handicapped children could use the facility. Log benches were built and an attractive bulletin board was installed. A trailer was put in place as a camp office and a fire ring was built in the campfire circle.
3. Working with the staff of a school for severely mentally and physically handicapped people, a recreation program was developed for the students. A series of full-day recreational activities were planned and executed. The activities included Frisbee toss, Frisbee golf, a pool tournament, art lessons, arm and leg wrestling, music, swimming instruction, field trips, field games, and picnics. At the climax of the project, the school had a series of well-planned programs they could repeat as often as desired. The Scouts involved learned valuable lessons on working with handicapped people.
4. An Eagle candidate adapted an aquatics training program to the needs of blind, autistic, and otherwise handicapped students. By teaching the handicapped students skills of breathing and floating, the project helped dispel their fears of the water and gave them skills to prevent drowning.
5. Working with a handicapped awareness organization, Scouts visited local stores and businesses to inspect how well their facilities met the needs of handicapped people. As the Scouts inspected the premises, they filled in a report which they shared with the manager of the business. They left printed material on handicapped awareness, a letter from the mayor of the city, and a copy of the Internal Revenue Service code that explained tax benefits related to hiring the handicapped. Many of the businesses visited were willing to improve their physical plant to meet the needs of the handicapped.
6. Toys and games were collected and repaired for use at a home for retarded children.
7. In cooperation with the Volunteers for the Visually Handicapped, games were constructed from wood for use by the visually handicapped.
8. An Eagle candidate recruited a crew of volunteers to provide counselors for a day camp for mentally and physically handicapped children. The group worked four weeks in the day camp supervising arts and crafts, swimming, and games. The volunteers had to take part in special training before the camp opened.

Service to Hospitals and Nursing Homes:

1. A carnival was planned and staged for the rehabilitation convalescent home. After a day of fun and recreation, the Scouts came back to conduct a meaningful worship service.

2. Parents were asked to help make bed caddies with a piece of cloth that went under the pillow and a pocket that hung over the side of the bed. In the pockets, Scouts placed small games, pencil, pad, ball-point pen, comb, and other items useful to bedridden patients. These were distributed to more than 200 patients in homes and hospitals for the elderly.
3. A large metropolitan hospital needed clothing for indigent, poor patients to wear on release from the hospital. Clothing was collected, laundered, and folded neatly for hospital use. The collection ran throughout the community for three months. Flyers delivered to homes and newspaper articles advertised the collection and Scouts made the pickups and deliveries.
4. One Scout organized his group to build two carts on wheels with closed-in cabinets beneath a table top for use in a local hospital. The carts were used to deliver books and magazines to patients.
5. Renting rug shampooers from a local store, Scouts shampooed all of the carpeting in a nursing home. Furniture had to be removed from each room, the rugs shampooed, and the furniture replaced. Careful coordination had to be planned for the moving of residents so as not to disturb the patients' routines.
6. A flyer was printed and delivered to homes asking people to place magazines and books in cartons on their front doorstep. The Eagle candidate and his associates picked up the donations and delivered the much needed reading material to a local mental health hospital.
7. Trays were made to attach to wheelchairs for disabled veterans at a VA hospital.
8. Several brightly painted footstools with carpeted top cushions were made for the elderly patients of a nursing home.
9. Scouts were organized and trained to be patient escorts and visitors in a large hospital. They worked through the hospital chaplain's office.
10. Using plastic bottles, pull toys were made for a children's hospital. The bottles were painted, felt ears and eyes were glued on, wooden wheels were attached, and pull strings were glued to the bottle caps.

Service to the Elderly:

1. One candidate planned and supervised the planting of a vegetable garden at a senior citizen center so the residents could enjoy the garden and the vegetables it produced. The work involved buying the seeds and plants, tilling the soil, planting, and caring for the garden. They also planted a dozen blueberry bushes for the center.
2. At a home for senior citizens, outdoor furniture was sanded and painted, a shuffleboard court was constructed, and Scouts completed a house cleaning of all buildings.
3. In cooperation with the sheriff and fire chief, an Eagle candidate developed a "vial of life" program. The Scouts printed an information form on which elderly and shut-ins could record their

medical history, list of medications, illnesses, allergies, name of physician, next of kin, etc. The forms were distributed to the elderly at their homes, with a small plastic vial. The completed form was rolled and placed in the vial. The vial was then taped to the front shelf of the refrigerator and local police and fire department rescue teams were told to check for the vial when responding to an emergency call.

4. Through a welfare agency, elderly poor were identified. Scouts cleaned their yards, repair their homes, clear leaves from their gutters, and hauled away their trash.
5. A picnic area and walking trail were constructed adjoining an apartment development for the elderly so residents could enjoy fresh air and exercise.
6. A pharmaceutical assistance project for the aged was conducted to canvass the community and register elderly citizens for a state assistance program. Those persons over age 65 who earned less than \$9,000 per year could qualify to receive their prescription medicine for \$2. The state would underwrite the remaining cost.

Service to Children's Homes and Institutions:

1. A project to collect, wash, mend, iron, sort, and deliver good used clothing for children 14 through 17 years of age who reside at a county home for neglected and dependent children ended with more than 300 articles of clothing presented to the home.
2. A group of Scouts were trained and supervised to visit an orphanage to teach outdoor and camping skills to a group of boys. The project culminated with a campout. The purpose was to provide program activities for the home and to develop community contacts and friendships for the residents.
3. Working through his church, the Eagle Scout candidate asked families to invite individual children from a local children's home to visit in their home on holidays and weekends. The visitation program was coordinated with the superintendent of the children's home.
4. Scouts planned and put on a Christmas party for children of a local orphanage.
5. Once each week during the summer months, Scouts brought movie entertainment to a children's home and provided the popcorn.

Service to State Parks, National Forest, and Camps:

1. Building a sturdy bridge in a county park provided quite a challenge. The candidate secured the posts, planking, and concrete. He transported the supplies to the bridge site. After surveying all of the angles and approaches, post holes were dug, concrete chips placed in the holes, and poles were set in cement. After several more days of work drilling holes, hand sawing boards, and setting planks in place, the county park had a much needed new bridge.
2. Another project consisted of planting 1,000 Virginia pine trees and 18 crepe myrtle trees and the construction and installation of birdhouses along a nature trail in a state park.

3. An Eagle project built a new day camp site for the YMCA. Brush was cleared, trails were built to campsites, gravel was spread on the roadway, a 10x12 foot office was built, an archery range and council ring were constructed, a bridge was built, and the entrance gate and fence were painted.
4. The rebuilding of a horse trail through a park area resulted in a safe trail for riders. Erosion had to be checked and washouts refilled.
5. The rehabilitation of a stream proved to be a major project. Scouts repaired the stream banks, filled in ruts, removed silt from the stream bed, changed the angle of water flow, and seeded the bank to prevent future erosion.
6. At a national park location, a historic five-inch gun emplacement was restored. Work included removing soil that had washed in, removing vines and undergrowth, and hauling off debris.

APPENDIX C

EAGLE SCOUT SERVICE PROJECT WORKBOOK

A new version of the *Eagle Scout Service Project Workbook* was issued in January 2021. It is an Adobe pdf file designed for computer input of information that may be saved. Each section of the workbook should be completed in order carefully and completely.

The workbook file **must be saved to your computer and opened with Adobe Acrobat Reader 9 or later**. Failure to do this may prevent the file from opening properly.

- Ensure you have Adobe Reader 9 or later [🔗](#)
- Copy the CD file and paste it into a folder you can find on your computer hard drive
- Once you have saved the workbook to your computer:
 - Open Adobe Reader *from within Adobe Reader*
 - Click on "File"
 - Click on "Open"
 - Browse to find the saved file and
 - Enter or click "Open"

Be sure to save the file after you enter or edit information.

[Insert the Eagle Scout Service Project Workbook Here]

APPENDIX D

EAGLE SCOUT RANK APPLICATION

When this version of the *CBD Life to Eagle Guidelines* was issued, the February 2022 version of the *Eagle Scout Rank Application (ESRA)* was in effect. It is a pdf file designed for computer input of information that may be saved, printed and edited.

NOTE: A NEW VERSION OF THE ESRA WILL BE ISSUED SOMETIME IN 2022. CONSULT WITH YOUR UNIT EAGLE ADVISOR TO MAKE SURE YOU USE THE CORRECT VERSION.

[Insert Eagle Application Here]

APPENDIX E

EAGLE PACKET CHECKLIST

Assemble your Eagle packet in the following order:

1. Eagle Scout Rank Application (ESRA)
2. Ambitions and Life Purpose Statement
3. Leadership, Honors, and Awards
4. Eagle Project Workbook (with attachments as needed)

Note: Ensure that all three completion signatures are in the workbook.

5. Supporting Documentation
 - a. Unit Advancement Reports
 - b. Blue merit badge cards
 - c. Scout Handbook

When the package is complete, be sure to submit it to your Unit Eagle Adviser for review and then make any corrections to the ESRA that are required. Next, Scouts should submit their entire package for review by their District Eagle Board Representative if possible. If that is not possible, the minimum submittal is (1) the ESRA and (2) the unit advancement report. The District Eagle Board Representative must approve the ESRA before your Eagle Board of Review can be scheduled.

APPENDIX F

SAMPLE EAGLE COURT OF HONOR INVITATIONS

*Mrs. Barbara C. Lee &
Mr. Wm. Wayne Lee
cordially request the honor of
Mr. Smith & Family's
presence at the Eagle Court of
Honor for
their son,
Randall McGavin Lee
Saturday March 25, 2000
3:30 P.M.
Trinity Presbyterian Church
651 Dranesville Road, Herndon,
Virginia*

R.S.V.P. 703-444-4372

By March 18, 2000

Reception to follow

*Mr. & Mrs. George T.
Wilcox
and Scout Troop 1018
cordially invite you to*

an

*Eagle Scout Court of
Honor*

*celebrating the
achievement of
Phillip George Allen
Wilcox*

*the Court of Honor will
be held*

*on March 18, 2000 at 7:30
p.m.*

in the sanctuary of the

*Dranesville United
Methodist Church
1720 Sugarland Run
Herndon, Virginia*

*The ceremony will be
immediately
followed by a reception
in the*

*Dranesville United
Methodist Church
Fellowship Hall*

*R.S.V.P. by March 12, 2000
(703) 255-9531*

APPENDIX G

SAMPLE EAGLE COURT OF HONOR OUTLINE & SCRIPT

OUTLINE:

WELCOME – OPENING REMARKS

INVOCATION

OPENING OF COURT OF HONOR

PRESENTATION OF COLORS

PRESENTATION OF EAGLE CADIDATE

 THE TRAIL TO EAGLE

INTRODUCTION OF GUESTS

ONE HUNDRED SCOUTS

THREE COURT MEMBERS

EAGLE LIGHT BOX

 EAGLE CHALLENGE

EAGLE CHARGE

EAGLE SCOUT OATH & PRONOUNCEMENT

EAGLE CHALLENGE

PRESENTATION OF EAGLE RANK BADGE

PRESENTATION BY EAGLE SCOUT TO PARENTS

PRESENTATION OF EAGLE CERTIFICATE

SPECIAL PRESENTATION(S) (LETTERS, AWRADS)

COMMENTS BY NEW EAGLE SCOUT

BENEDICTION

CLOSING OF COURT OF HONOR

RETIRING OF COLORS

REFRESHMENTS

OPENING REMARKS

“THIS EVENING WE HAVE THE HONOR AND PLEASURE OF RECOGNIZING (CANDIDATE’S NAME) FOR THE AWARD OF EAGLE SCOUT RANK. THIS IS AN IMPORTANT AND SERIOUS MATTER. IN FULL AWARENESS OF THE CHALLENGE OF THESE TIMES, HIS/HER PARENTS AND HIS/HER SCOUTMASTER HAVE LABORED LONG AND FAITHFULLY TO DEVELOP HIM/HER TOWARD ALERT AND PARTICIPATING CITIZENSHIP THROUGH THE SCOUT PROGRAM. THEIR EFFORTS CULMINATE TONIGHT, IN THE PRESENTATION OF THE EAGLE SCOUT BADGE. THIS GOAL CAN ONLY BE ATTAINED BY A BOY/GIRL WHO HAS THE STRONG DESIRE AND SHEER DETERMINATION TO GO AFTER IT. ALONG WITH THIS HE/SHE MUST HAVE THE FULL ASSISTANCE AND GUIDANCE OF HIS/HER PARENTS AND HIS/HER SCOUTMASTER. THIS SCOUT HAS HAD ALL OF THESE.”

(OPENING OF COURT OF HONOR)

PRESENTATION OF COLORS

THIS SHOULD BE DONE BY THE SCOUT TROOP.

PRESENTATION OF EAGLE CANDIDATE

ESCORT THE CANDIDATE TO THE PLATFORM. DURING THIS PORTION OF THE CEREMONY THE CANDIDATES TRAIL TO EAGLE SHOULD BE READ.

INTRODUCTION OF GUESTS

RECOGNIZE ANY VISITING SENATORS, CONGRESSIONAL REPRESENTATIVES, ETC.

ONE HUNDRED SCOUTS

OF ANY ONE HUNDRED YOUTH WHO BECOME SCOUTS, IT MUST BE CONFESSED THAT THIRTY WILL DROP OUT IN THEIR FIRST YEAR. PERHAPS THIS MAY BE REGARDED AS A FAILURE, BUT IN LATER LIFE ALL OF THESE WILL REMEMBER THAT THEY HAD BEEN SCOUTS AND WILL SPEAK WELL OF THE PROGRAM.

OF THE ONE HUNDRED, ONLY RARELY WILL ONE EVER APPEAR BEFORE A JUVENILE COURT JUDGE. TWELVE OF THE ONE HUNDRED WILL BE FROM FAMILIES THAT BELONG TO NO CHURCH. THROUGH SCOUTING, THESE TWELVE AND MANY OF THEIR FAMILIES WILL BE BROUGHT INTO CONTACT WITH A CHURCH AND WILL CONTINUE TO BE ACTIVE ALL THEIR LIVES. SIX OF THE ONE HUNDRED WILL BECOME PASTORS.

EACH OF THE ONE HUNDRED WILL LEARN SOMETHING FROM SCOUTING. ALMOST ALL WILL DEVELOP HOBBIES THAT WILL ADD INTEREST THROUGHOUT THEIR LIVES. APPROXIMATELY ON-HALF WILL SERVE IN THE MILITARY AND IN VARYING DEGREES PROFIT FROM THEIR SCOUT TRAINING. AT LEAST ONE WILL USE IT TO SAVE ANOTHER PERSON'S LIFE AND MANY WILL CREDIT IT WITH SAVING THEIR OWN.

FOUR OF THE ONE HUNDRED WILL REACH EAGLE RANK AND AT LEAST ONE WILL LATER SAY THAT HE VALUED HIS/HER EAGLE ABOVE HIS/HER COLLEGE DEGREE. MANY WILL FIND THEIR FUTURE VOCATION THROUGH MERIT BADGE WORK AND SCOUTING CONTACTS. SEVENTEEN OF THE ONE HUNDRED WILL LATER BECOME SCOUT LEADERS AND WILL GIVE LEADERSHIP TO THOUSANDS OF OTHERS.

ONLY ONE IN FOUR YOUNG PERSONS IN AMERICA WILL BECOME SCOUTS, BUT IT IS INTERESTING TO KNOW THAT OF THE LEADERS OF THIS NATION IN BUSINESS, RELIGION, AND POLITICS THREE OUT OF FOUR WERE SCOUTS.

THIS STORY WILL NEVER END. LIKE THE "GOLDEN PEBBLE" OF SERVICE DROPPED INTO THE HUMAN SEA, IT WILL CONTINUE TO RADIATE IN EVER-WIDENING CIRCLES, INFLUENCING THE CHARACTERS OF MEN DOWN THROUGH UNENDING TIME.

THREE COURT MEMBERS

FIRST COURT MEMBER:

"THE FIRST CONSIDERATION IN EXAMINING THIS CANDIDATE WAS PROFICIENCY IN THE VARIOUS CRAFTS AND SKILLS PRESCRIBED FOR THE EAGLE RANK. OUR APPLICANT HAS PRESENTED RECORDS OF THE MERIT BADGES EARNED AND THESE HAVE BEEN CAREFULLY CHECKED. THEY HAVE BEEN CERTIFIED BY APPOINTED MERIT BADGE COUNSELORS AND THE BOARD OF REVIEW HAS FOUND HIM/HER FULLY QUALIFIED FOR THE TWENTY-ONE REQUIRED."

SECOND COURT MEMBER:

"ANOTHER IMPORTANT CONSIDERATION FOR THE EAGLE RANK IS LEADERSHIP. THE BOARD OF REVIEW HAS CAREFULLY REVIEWED (CANDIDATE'S NAME) LEADERSHIP IN HIS/HER UNIT, SCHOOL, CHURCH, AND COMMUNITY. WE FOUND THAT HE/SHE DEMONSTRATES THIS ABILITY IN ACTIVITIES THAT ARE CONSTRUCTIVE AND WORTHWHILE. WE BELIEVE THAT HE/SHE QUALIFIES FOR THE EAGLE RANK."

THIRD COURT MEMBER:

“LAST AND MOST IMPORTANTLY IS THE CHARACTER OF THIS CANDIDATE. IT WAS OUR FINDING THAT (CANDIDATE’S NAME) IS ENDEAVORING TO PUT INTO DAILY PRACTICE THE PRINCIPLES OF THE SCOUTING OATH AND LAW WHICH INCLUDE INTEGRITY AND HONOR. WE BELIEVE HE/SHE IS QUALIFIED AS AN EAGLE SCOUT AND THAT HE/SHE WILL CONTINUE THOSE HABITS OF CONDUCT IN THE FUTURE.

EAGLE LIGHT BOX CEREMONY

EAGLE:

THE APPEAL OF THE MAJESTIC EAGLE HAS BEEN FELT BY EVERY GREAT PEOPLE FROM PREHISTORIC TIMES TO THE PRESENT DAY. TO THE EGYPTIANS THE EAGLE WAS THE MESSENGER OF THE GODS AND THE SUN; TO THE ROMANS THE EAGLE WAS THE SYMBOL OF ETERNAL LIFE --- THE CARRIER OF JUPITER’S THUNDERBOLTS AND A SIGN OF POWER; TO THE AMERICAN INDIANS THE EAGLE STOOD AS THE INCENTIVE TO VALOR AND THE PLEDGE OF VICTORY.

FOR US TODAY THE EAGLE IS A LIVING SYMBOL OF A COURAGEOUS AND FREE ASPIRING NATION.

WHEN THE EAGLE SCOUT AWARD WAS INITIALLY DESIGNED IN 1912, IT WAS DECIDED TO SUSPEND A SMALL SILVER EAGLE FROM A TRI-COLORED RIBBON OF RED, WHITE, AND BLUE. SO IT HAS REMAINED UNTIL TODAY. (EAGLE LIGHT #1)

NOTE: The following is the Eagle Challenge

WHITE:

THE FOREMOST RESPONSIBILITY OF AN EAGLE SCOUT IS TO LIVE WITH HONOR. TO AN EAGLE SCOUT, HONOR IS THE FOUNDATION OF ALL CHARACTER. HE/SHE KNOWS THAT “A SCOUT IS TRUSTWORTHY” IS THE VERY FIRST POINT OF THE SCOUT LAW. AN EAGLE SCOUT LIVES HONORABLY NOT ONLY BECAUSE OF THE INFINITE IMPORTANCE TO HIM/HERSELF, BUT BECAUSE OF THE VITAL SIGNIFICANCE IN THE EXAMPLE HE/SHE SETS FOR OTHER SCOUTS. LIVING HONORABLY REFLECTS CREDIT UPON HIS/HER HOME, HIS/HER CHURCH, HIS/HER TROOP, AND UPON HIS/HER COMMUNITY. (CANDIDATE’S NAME), MAY THE WHITE OF YOUR EAGLE AWARD ALWAYS REMIND YOU TO LIVE WITH HONOR. (WHITE LIGHT SWITCH #2)

BLUE:

THE SECOND OBLIGATION OF AN EAGLE SCOUT IS LOYALTY. A SCOUT IS LOYAL TO WHOM LOYALTY IS DUE; AND LIKE MANY THINGS LOYALTY BEGINS AT HOME. A SCOUT’S LOYALTY TO HIS/HER TROOP AND TO HIS/HER FELLOW SCOUTS MAKES HIM/HER CARRY HIS/HER SHARE OF THE LOAD. LOYALTY MEANS

DEVOTION TO GOD, TO ONE'S COMMUNITY, TO ONE'S COUNTRY, AND TO ONE'S OWN IDEALS. (CANDIDATE'S NAME), LET THE BLUE OF YOUR EAGLE AWARD ALWAYS REMIND YOU OF YOUR LOYALTY. (BLUE LIGHT SWITCH #3)

RED:

THE THIRD OBLIGATION OF AN EAGLE SCOUT IS TO BE COURAGEOUS. COURAGE HAS ALWAYS BEEN A QUALITY BY WHICH MEN MEASURE THEMSELVES AND OTHERS. TO BE A SCOUT, BRAVERY MEANS NOT ONLY THE COURAGE TO FACE DANGER, BUT ALSO THE DETERMINATION TO STAND UP FOR WHAT IS RIGHT. BY TRUSTING IN GOD AND HAVING FAITH IN FELLOW MAN, AN EAGLE SCOUT LOOKS FORWARD TO EACH DAY -- SEEKING HIS/HER SHARE OF THE WORLD'S WORK TO BE DONE. LIKEWISE (CANDIDATE'S NAME), MAY THE RED OF YOUR EAGLE AWARD REMIND YOU OF THE DEFINITIONS OF COURAGE. (RED LIGHT SWITCH #4)

SCROLL:

THE FOURTH OBLIGATION OF AN EAGLE SCOUT IS TO BE CHEERFUL, TO REMIND YOU TO ALWAYS WEAR A SMILE -- THE RED, WHITE AND BLUE RIBBON OF YOUR EAGLE AWARD IS ATTACHED TO THE SCROLL -- WHICH YOU KNOW HAS ITS ENDS TURNED UP TO SYMBOLIZE THE SMILE OF A CHEERFUL SCOUT (SCROLL LIGHT SWITCH #5)

THE FINAL RESPONSIBILITY OF AN EAGLE SCOUT IS ONE OF THE MOST IMPORTANT -- THAT OF SERVICE. THE EAGLE SCOUT EXTENDS A HELPING HAND TO THOSE SCOUTS WHO ARE ON THAT TRAIL TO EAGLE IN MUCH THE SAME WAY AS EAGLES MAY HAVE GIVEN HIM/HER ASSISTANCE. NOW "DOING A GOOD TURN DAILY" MUST TAKE ON ADDITIONAL MEANING -- SERVICE TO ALL IN NEED OF HELP. EAGLE SCOUTS SHOULD STAND AS PROTECTORS OF THE WEAK AND HELPLESS. EAGLE SCOUTS SHOULD BE READY TO GIVE AID AND COMFORT TO THE UNFORTUNATE AND OPPRESSED OF OUR SOCIETY. HE/SHE SHOULD ALWAYS "BE PREPARED" TO PUT FORTH HIS/HER BEST EFFORT.

YOU DESERVE MUCH CREDIT FOR HAVING ACHIEVED SCOUTING'S HIGHEST AWARD. BUT WEAR YOUR AWARD WITH HUMILITY, EVER MINDFUL THAT THE EAGLE SCOUT IS LOOKED UP TO AS AN EXAMPLE. MAY THE SCOUT OATH AND THE SCOUT LAW BE YOUR GUIDE FOR TOMORROW AND ONWARD.

EAGLE CHARGE

EAGLE CANDIDATE, I CHARGE YOU TO ENTER THIS EAGLE SCOUT BROTHERHOOD, HOLDING WITHOUT RESERVATION EVER BEFORE YOU THE IDEALS OF HONOR AND SERVICE, BY REPEATING THE EAGLE SCOUT OATH BEFORE YOUR FELLOW SCOUTS, YOU WILL BECOME AN EAGLE SCOUT. THOUGH THE WORDS YOU USE WILL BE SIMILAR TO THOSE BY WHICH YOU JOINED SCOUTING, TONIGHT THEY WILL MEAN MORE THAN THEY COULD HAVE MEANT AT ANY TIME IN THE PAST. WHEN YOU PLEDGE YOURSELF ON YOUR SACRED WORD OF HONOR, YOU WILL BE SEALING YOUR ETERNAL LOYALTY TO THE CODE OF THE EAGLE SCOUT WITH THE WORDS WHICH CLOSE THE DECLARATION OF INDEPENDENCE.

(ADDRESS THE CANDIDATE AND SECURE AN ANSWER TO EACH QUESTION -- DO NOT PROVIDE ANSWERS.)

1. DO YOU REALIZE THAT YOU WILL HAVE A GREATER RESPONSIBILITY AS AN EAGLE SCOUT?
2. YOU HAVE MET THE TECHNICAL REQUIREMENTS FOR AN EAGLE SCOUT WHICH QUALIFY YOU FOR GREATER LEADERSHIP RESPONSIBILITY. ARE YOU WILLING TO ACCEPT THIS RESPONSIBILITY TOWARD YOUR BROTHER SCOUTS, YOUR TROOP, AND OTHERS?
3. AS AN EAGLE SCOUT, THOSE WHO KNOW YOU WILL EXPECT YOUR DAILY PERSONAL CONDUCT TO SHOW FULLY THE SPIRIT OF THE SCOUT OATH AND LAW. WILL YOU DO YOUR BEST AS AN EAGLE SCOUT TO LIVE THE SCOUT OATH AND LAW?
4. NOW, ARE YOU READY TO TAKE THE EAGLE SCOUT OATH?

THE EAGLE SCOUT OATH

“SCOUTS ATTENTION: WILL THE AUDIENCE PLEASE STAND.”

THE EAGLE SCOUT OATH – “CANDIDATE (SCOUT SIGN), PLEASE REPEAT AFTER ME.”

I REAFFIRM MY ALLEGIANCE TO THE THREE PROMISES OF THE SCOUT OATH.

I THOUGHTFULLY RECOGNIZE AND TAKE UPON MYSELF THE OBLGATIONS AND RESPONSIBILITIES OF THE RANK OF EAGLE SCOUT.

**ON MY HONOR, I WILL DO MY BEST
TO MAKE MY TRAINING AN EXAMPLE
MY RANK AND MY INFLUENCE
STRONGLY COUNT FOR BETTER SCOUTING
AND FOR BETTER CITIZENSHIP
IN MY TROOP AND IN MY COMMUNITY
AND IN MY CONTACTS WITH OTHER PEOPLE
TO THIS I PLEDGE MY SACRED HONOR.”**

“SCOUTS AND AUDIENCE PLEASE BE SEATED”

PRONOUNCEMENT

“BY THE AUTHORITY VESTED IN ME BY SCOUTS BSA, IT IS MY PRIVILEGE AND PLEASURE TO PRONOUNCE YOU AN EAGLE SCOUT.”

“MAY THE OATH YOU HAVE TAKEN REMAIN GRAVEN ON YOUR HEART ALWAYS.”

(PRESENTATION OF EAGLE RANK BADGE)

(PRESENTATION BY EAGLE SCOUT TO PARENTS)

(PRESENTATION OF EAGLE CERTIFICATE)

(SPECIAL PRESENTATIONS)

(COMMENTS BY NEW EAGLE SCOUT)

A FOND MOTHER WATCHES

“A FOND MOTHER WATCHES HER CHILD WHERE HE/SHE STANDS APART FROM HIS/HER COMRADES TONIGHT.

AS THEY PLACE ON HIS/HER CAMP-BATTERED TUNIC A BADGE, AN EAGLE, THE EMBLEM TO RIGHT.

IT SEEMS JUST A FEW SHORT MONTHS HAVE PASSED SINCE HE/SHE JOINED WITH THE YOUNGSTER NEXT DOOR.

HOW PROUD HE/SHE WAS THEN ON TENDERFOOT PIN AS HE/SHE TOLD HER THE MESSAGE IT BORE.

BUT THE YEARS HAVE GONE AS HE/SHE STRUGGLED ALONG TO LEARN WHAT THE SCOUT LAW WAS ABOUT;

HE PRACTICED THEM DAILY, THE OATH AND THE LAW, UNTIL NOW HE’S AN EAGLE SCOUT.

YOU MAY SMILE IN YOUR WORLDLY OLD WISDOM AT THIS AND SAY “WHY IT’S ONLY A PIN.”

BUT I TELL YOU NO HONOR HE’LL GAIN AS A MAN/WOMAN WILL MEAN JUST AS MUCH TO HIM/HER.

THE RED, WHITE, AND BLUE OF THE RIBBON YOU SEE ARE THE SYMBOLS OF HONOR AND TRUTH.

HE HAS LEARNED NOW TO VALUE THESE FINE ATTRIBUTES IN THE GLORIOUS DAYS OF YOUTH.

AND THE OUTFLINGING WINGS OF THE EAGLE THAT REST ON THE BREST OF THIS KNIGHT OF TODAY,

ARE THE THINGS WHICH WILL LIFT HIM/HER ABOVE PETTY DEEDS AND GUIDE HIM/HER ALONG THE RIGHT WAY.

YES, IT’S ONLY A PIN, JUST AN EAGLE SCOUT BADGE, BUT THE HEART THAT’S BENEATH IT BEATS TRUE.

AND WILL THROB TO THE LAST FOR THE THINGS WHICH ARE GOOD, A LESSON FOR ME -- AND FOR YOU.”

APPENDIX H

SAMPLE EAGLE COURT OF HONOR PROGRAM

Program

| | |
|--|---|
| <i>Opening of Court of Honor</i> | <i>Amy Moroney, Committee Chairman</i> |
| <i>Presentation of Colors</i> | <i>SPL, Jonathan Moroney</i> |
| <i>Presentation of Eagle Candidate</i> | <i>SM, Jack Robertson</i> |
| <i>Eagle's Nest with Pipe</i> | <i>Eagle Scouts & Piper Greg O'Brien</i> |
| <i>Invocation</i> | <i>Rev Gerald Vaiden</i> |
| <i>Welcome-One Hundred Scouts</i> | <i>SM, Jack Robertson</i> |
| <i>Introduction of Special Guest</i> | |
| <i>Thoughts About Eagle Scout Phillip Wilcox</i> | |
| | <i>Richard W. Galiher, Sr.</i> |
| | <i>Richard Thomas</i> |
| | <i>Andrew Ott</i> |
| | <i>Jeffrey Watkins</i> |
| | <i>Justin Wilcox</i> |
| <i>Song for the Eagle</i> | <i>Eagle Scout, Alex Smith</i> |
| <i>The Trail to Eagle</i> | <i>SPL, Jonathan Moroney & ASPL, Chris Mitchell</i> |
| | <i>Eagle Scout, Matt Robertson</i> |
| | <i>Eagle Scout, Craig Campbell</i> |
| <i>Eagle Light Box</i> | <i>Eagle Scout, Alex Smith</i> |
| | <i>Life Scout, Robert Drejer</i> |
| <i>Eagle Charge</i> | <i>George Wilcox</i> |
| <i>Eagle Scout Oath</i> | <i>Unit Commissioner, David Adams</i> |
| <i>& Pronouncement</i> | |
| <i>Eagle Challenge</i> | <i>Jim Nevins</i> |
| <i>Presentation of Eagle Awards</i> | <i>SM, Jack Robertson & CC, Amy Moroney</i> |
| <i>Special Award</i> | <i>Mr. Ward Ginn (Sons of American Revolution)</i> |
| <i>A Mother's Thought</i> | <i>Phyllis Wilcox</i> |
| <i>The Eagle Speaks</i> | <i>Phillip Wilcox</i> |
| <i>Benediction</i> | <i>Rev Gerald Vaiden</i> |
| <i>Retiring of Colors</i> | <i>SPL, Jonathan Moroney</i> |
| <i>Closing of Court of Honor</i> | <i>SM, Jack Robertson</i> |

Eagle Scout Phillip Wilcox

Scouting Biography

Scout.....September 26, 1989
 Tenderfoot.....April 3, 1990
 Second Class.....October 9, 1990
 First Class.....November 11, 1991
 Star.....September 28, 1992
 Life.....June 13, 1994
 Eagle.....November 30, 1999

Merit Badges

| | |
|------------------------------|---------------------|
| American Heritage | Handicap Awareness |
| Camping | Indian Lore |
| Citizenship in the Community | Mammals |
| Citizenship in the Nation | Personal Management |
| Citizenship in the World | Pets |
| Communications | Safety |
| Emergency Preparedness | Sculpture |
| Environmental Science | Sports |
| Family Life | Swimming |
| First Aid | Weather |
| Forestry | |

Scouting Honors and Leadership

Order of the Arrow
 Patrol Leader
 Quartermaster
 Chaplain's Aide
 Historian

Honored Guests

David Adams – Unit Commissioner
 Richard Galiher Sr. – Phillip's Grandfather
 Jim Nevins – Phillip's First Scoutmaster
 Greg O'Brien – Phillip's Godfather
 Andrew Ott – Phillip's cousin
 Richard Thomas – Phillip's family friend
 Jeffrey Watkins – Phillip's close friend

APPENDIX I

AN INVITATION TO JOIN THE NATIONAL EAGLE SCOUT ASSOCIATION



What is NESAs?

The National Eagle Scout Association (NESAs) is a fellowship of men and women who have achieved the Eagle Scout rank.

Only those who have been granted the Eagle Scout Award by, and who are members in good standing with, Scouts BSA may hold membership in the National Eagle Scout Association. Applications for NESAs membership are cross-checked against the national Eagle Scout register maintained by the Eagle Scout Service.

Gift Memberships

A gift of membership in the National Eagle Scout Association is an important, meaningful, and appreciated recognition of significant achievement. The importance of enrolling new Eagle Scouts cannot be overemphasized. NESAs is the only way for Scouts BSA to maintain contact with Eagle Scouts.

A Few Points About NESAs

- You will be associated with an impressive group, many of whom are now in positions of responsibility and prominence in industry, government, military, business, and education.

- The *Eagletter*, the official publication of the National Eagle Scout Association, will be sent to you with articles of interest detailing the latest developments in Scouting, the achievements of Eagle Scouts, and upcoming events.

What Are the Costs?

Life membership. The life membership is available for a one-time payment of \$500. Members will receive attractive full-color pocket and wall certificates.

Regular membership. A five-year new or renewal membership is available for \$100.

More information is available at the NESA website: [Join Us - The National Eagle Scout Association \(nesa.org\)](http://nesa.org).

APPENDIX J

EAGLE SCOUT PALM REQUIREMENTS



Eagle Palm Requirements: Effective August 1

Effective August 1, 2017 (Revised October 2017).

After successfully completing your Eagle Scout board of review on or after August 1, 2017 and being validated as an Eagle Scout by the National Service Center, you will be entitled to receive an Eagle Palm for each additional five merit badges you have completed before your Eagle Scout board of review beyond those required for Eagle. In addition, all current Scouts who completed their Eagle board of review and who had not passed their 18th birthday before August 1, 2017 are entitled as well. For these Palms only, it will not be necessary for you to complete the requirements stated below.

After becoming an Eagle Scout and receiving the Eagle Palms you were entitled to, you may earn additional Palms by completing the following requirements:

1. Be active in Scouts BSA for at least three months after becoming an Eagle Scout or after the last Eagle Palm was earned.*
2. Since earning the Eagle Scout rank or your last Eagle Palm, demonstrate Scout spirit by living the Scout Oath and Scout Law. Tell how you have done your duty to God and how you have lived the Scout Oath and Scout Law in your everyday life.
3. Continue to set a satisfactory example of accepting responsibility or demonstrating leadership ability.
4. Earn five additional merit badges beyond those required for Eagle Scout or your last Eagle Palm.**
5. While an Eagle Scout, participate in a Scoutmaster conference.

Notes: For Venturers working on Scout requirements, replace “Scoutmaster” with crew Advisor.” For Sea Scouts working on Scout requirements, replace “Scoutmaster” with “Skipper.”

- * Eagle Palms must be earned in sequence, and the three-month tenure requirement must be observed for each Eagle Palm.
- ** Merit Badges earned any time since becoming a Scout may be used to meet this requirement.

APPENDIX K

Attachment C - NCAC Eagle Scout Verification Checklist

Note: This document is an attachment to NCAC's *Eagle Scout Procedures Guide*.

[Insert NCAC's Eagle Scout Verification Checklist Here]

APPENDIX L

NESA Eagle Scout Award Suggested Ceremonies

[Insert NESA Eagle Scout Award Suggested Ceremonies Here]

APPENDIX M

SAFE Project Tool Use (680-028)

[Insert SAFE Project Tool Use (Publication 680-028) Here]

APPENDIX N

Navigating the Eagle Scout Service Project Information for Project Beneficiaries (Publication 510-025).

[Insert Navigating the Eagle Scout Service Project Here]

APPENDIX O

Post Eagle Board of Review Procedures

The following text reflects guidance on pages 76 - 78 of the *NCAC Eagle Scout Procedures Guide*. It describes the procedures that should be implemented following a successful Eagle Board of Review.

Arrange delivery of the Eagle Scout Rank Application to NCAC

The Unit is responsible for delivery of the ESRA to the NCAC in Bethesda, Maryland, and it is the Eagle Board Chairperson's responsibility to confirm how this will be done. A unit adult should be assigned the task of scanning and e-mailing the approved ESRA to NCAC at 082NCAC_EagleCert@scouting.org. (Note: The e-mail address NCAC_EagleCert@scouting.org is not monitored and should NOT be used.) Under NO circumstances should the Scout and/or the parents be involved with submitting the signed ESRA to NCAC. This is a unit responsibility.

- Send an e-mail to: 082ncac_eaglecert@scouting.org
 - Eagle Submission - Scout's Name, District, Unit Type and Number
 - For example: Eagle Submission – Joseph W. Smith, Patuxent, Troop 1111
- In the body of the e-mail, provide the following information for NCAC to notify when credentials (e.g., certificate, award, etc.) are ready for pick-up:
 - Unit Point of Contact (POC) Name
 - Unit POC Phone #
 - Unit POC E-mail
- Attach to the e-mail a single, good quality, scanned file consisting of the following:
 - Completed, signed Eagle Scout Rank Application – both sides
 - NCAC local council verification page (if done prior to 17 January 2022)
 - Approved time extension(s) (if applicable)

Remember, NCAC does not want the reference letters as part of the final Eagle Scout Package! The reference letters are confidential, and their contents must not be disclosed to any person who was not a member of the Board of Review. The reference letters should be destroyed by either the Board of Review Chairperson or the District Eagle Representative (DER) upon completion of a successful Board of Review AND notification that NCAC has received the Scout's credentials.

NCAC Submission. The NCAC will process the material and electronically forward the ESRA to the National office. Remember, the candidate is not an Eagle Scout until the National BSA office has stamped their approval on the Scout's application. This normally will take 2-3 weeks but could take up to six weeks.

BSA National Team Actions: Upon receiving the electronically submitted Eagle Scout application, the BSA will screen the application to verify the correctness of the information. Any item not meeting National standards will cause the application to be returned for more information. If the application is in order, the Scout is then certified as an Eagle Scout on behalf of the National Council. Notice of approval is given by sending the Eagle Scout certificate to the NCAC. The date on the certificate will be the date of the Board of Review. The Eagle Award must not be presented by a unit until after the certificate is received by the NCAC. The Eagle Scout Court of Honor should not be scheduled until the unit receives the Eagle Scout rank credentials.

Notification by the NCAC. The person designated by the Scout's unit will receive an e-mail notification indicating that the Eagle Scout Package was approved, and the Eagle Scout certificate, plus other related items are ready for pickup at the Council office. In addition to retrieving the Eagle Scout package, the unit designated individual will receive the Eagle Scout Award certificate and a presentation box with the Eagle Scout Medal, Eagle Scout Patch, the Eagle Scout Mom's Pin, Eagle Scout Dad's Pin, a Mentor's Pin, and information about the National Eagle Scout Association. The unit is responsible for notifying the candidate that their advancement to the Eagle rank has been approved. The Eagle Scout Court of Honor should not be scheduled until Council has received the Scout's Eagle credentials.