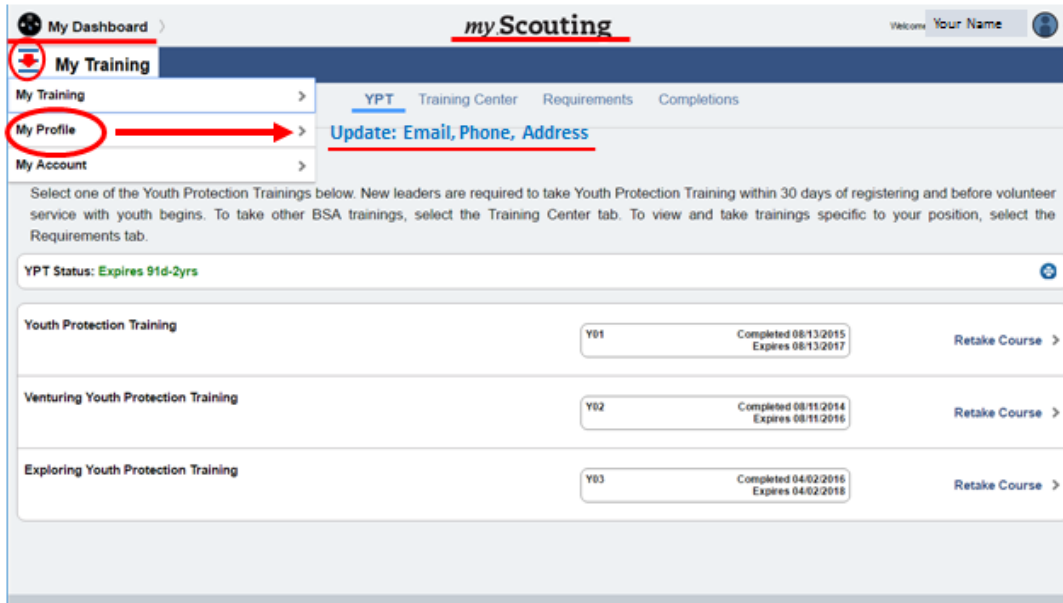


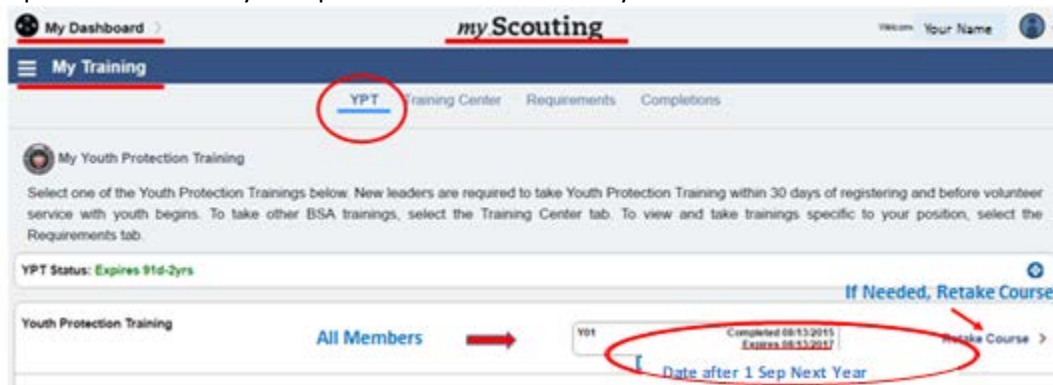
# ADULT MEMBERSHIP REREGISTRATION INSTRUCTIONS

Validate and update your information in [my.Scouting](https://my.scouting.org) official BSA records

- 1. Contact Info: Verify/update your profile contact information (address/phone/email) in my.scouting



- 2. YPT: Ensure that your Youth Protection Training will be current for the entire next Scouting year, i.e. September of next year. For 2018-19 renewal, all must take the new YPT. If needed, print and forward your updated YPT certificate to your Recharter Processor.



Confirm all your BSA leadership positions. Advise your Recharter Processor.

- Position Changes.

The unit Chartered Organizational Representative approve all unit adult positions. When changing positions, a new adult application (with signed disclosure form and YPT certificate) is required and should be submitted promptly. Annotate "Position Change" on

the application. If a position change will be effective only in the next charter year, the change may be entered in Internet Rechartering software and approved with the new charter application, in which case a separate application is not required. For Merit Badge (MB) Counselors: the unit committee member who coordinates merit badges (e.g. Unit MB Dean or Unit Membership Chair) should be advised of changes. However, MB Counselors are not included on the unit charter. The District/Council MB Dean approves MB Counselors and they are included on the district roster.”

Identify your Primary registration and Multiple positions

Members may be registered in multiple positions and units. Only pay registration, Boy’s Life, and insurance in one position – your Primary or paid position.

Other positions are called “multiple” positions. Identify all positions that will be renewed in the next Charter year.

Boys’ Life.

If you want to subscribe to Boys’ Life (separate from a youth subscription), advise your Renewal Processor

Pay Charter Renewal Fees.

- Pay fees as prescribed by the unit. In addition to unit fees, the unit will pay a Renewal Registration Fee \$33.00  
(Except Tiger or Lion Partners not registered in any other adult position do not pay this fee.)
- Supplemental Insurance provided by Council \$ 6.00  
(Lion and Tiger Partners do not pay)
- Boys’ Life subscription fee, if desired \$12.00